



Board of Election Commissioners

OF THE CITY OF AURORA, ILLINOIS 60506
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Hon. Thomas E. Mueller
Circuit Judge

Patrick K. Bond
Legal Counsel

Linda M. Fechner
Executive Director

Commissioners:

Leah Anderson- *Chairman*
Michael McCoy-*Vice Chairman*
Lillian Perry -*Secretary*

THE BOARD OF ELECTION COMMISSIONERS OF
THE CITY OF AURORA, KANE, KENDALL, AND WILL COUNTIES, ILLINOIS

MEETING MINUTES

June 18, 2014

The Meeting of the Board of Election Commissioners of the City of Aurora is convened by Chairman Leah Anderson at the Aurora Election Commission, 323 W. Galena Blvd, in Aurora, IL at 5:00 p.m. on the 18th day of June, 2014.

Commissioner Perry called the role. Present are Commissioners Anderson, McCoy, and Perry. Also in attendance is the Executive Director Linda Fechner and Attorney Pat Bond. Guests in attendance for the meeting are Bill Barrett, Liberty Systems; Nancy Brian.

The Meeting is opened with Attorney Pat Bond leading the Pledge of Allegiance.

Commissioner McCoy moved to approve the Minutes of the May 28, 2014 Board Meeting and second by Commissioner Perry. Motion passed by voice vote.

Commissioner McCoy moved and Commissioner Perry seconded to approve the Bank Statements and place on file. Motion passed by voice vote.

Commissioner McCoy moved and second by Commissioner Perry to place on file the Commission Treasurer's Reports. Motion passed by voice vote.

Commissioner McCoy motion to approve the Commission Bills and it is second by Commissioner Perry. On the motion to approve the commission bills, Commissioner Perry called the roll call vote and Commissioners Anderson, Perry, and McCoy voted 'aye' and the motion carried 3-0.

Unfinished Business:

Attorney Pat Bond spoke on pending bills at the state level. The session has ended and as expected there was an omnibus bill that added advisory questions to the ballot and for this election only changed the grace period and early voting hours.

Marquardt has been sending the commissioners the updates on recent legislation.

There is a reimbursable grant available for the server update. The server that holds the GEMS systems needs to be replaced and the Executive Director has been working with staff and vendors to get a new server for the GEMS system. With the Grant funding the office could purchase a new server for the general office and move the current server into the ballot room and install GEMS on that server. The only issue is that the software will no longer be supported after 2014. We would need to either purchase the server that will continue to support all software or simply purchase a server to meet our current needs. We would then next year need to purchase either an upgrade or new server. The board gave the executive director direction to put together the quote to purchase and install the servers including what would be reimbursable through any grants.

Attorney Bond spoke on the Candidate Primer training to be conducted in the Commission office on August 13, 2014 at 6:00 pm.

Kane County Clerk's office submitted the Tax Levy bill on behalf of the Commission and the Executive Director has been in contact with the purchasing at the county to submit the proper documentation for direct payment to the Commission office.

New Business:

A motion was made to table the MOU Resolution by Commissioner McCoy and second by Commissioner Perry and on voice vote the motion passed. The Memorandum of Understanding is tabled until next month. The commissioners had received the latest version of the MOU and Attorney Bond reported as the status. As requested by the city for a new procurement policy. A copy of the procurement policy was provided along with the initial purchasing policy. A resolution for the procurement policy will be offered under new business for approval.

A motion to approve Resolution 2014- 9 Approving the Election Day Facility Use Agreement for the City of Aurora facilities on November 4, 2014 was made by Commissioner Anderson and second by Commissioner McCoy. On roll call vote Commissioners Anderson, McCoy, and Perry voted 'aye' and motion carried 3-0.

A motion to approve Resolution 2014-10 Approving Procurement Procedures was made by Commissioner McCoy and second by Commissioner Anderson. One Roll call vote Commissioners Anderson, McCoy, and Perry voted 'aye' and motion carried 3-0.

The board reviewed the current budgeted salaries for Kane County. The budget line item is due to the County Finance Department on the last Monday of the month and is effective December 1, 2014. Commissioner Anderson motioned to keep the budget the same and leave all salaries as they currently are and Commissioner Perry second the motion. Commissioner McCoy asked that next year in May a discussion could be held and then action to take place in June. Executive Director Fechner stated she would add that to the agenda for next year. The Executive Director stated that she did remind the board in May that this would be voted on in June. With no further discussion, Commissioner Perry called the roll and Commissioners Anderson, McCoy, and Perry voted 'aye' and motion carried 3-0.

Executive Director Fechner stated that she would deliver a copy of the approved budget line item to the Finance Department.

Next scheduled Meeting will be Wednesday, July 28, 2014 at 5:00 pm.

With no further business at hand Commissioner McCoy moved and seconded by Commissioner Anderson to adjourn to the July 28, 2014 Meeting. Meeting ended at 5:40 pm

/s/ Leah Anderson
Leah Anderson, Chairman

/s/ Michael McCoy
Michael McCoy, Vice-Chairman

/s/ Lillian Perry
Lillian Perry, Secretary