

AGENDA
BOARD OF ELECTIONS COMMISSIONERS

February 26, 2014

5:00 P.M.

Regular Meeting

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment (Limit: 3 minutes per person)
5. **Approval of Minutes**
 - A. Regular Meeting, January 29, 2014
6. **Approval and Place on File Bank Statement(s)**
 - A. Payroll
 - B. Checking
 - C. Savings Account (quarterly)
 - D. Bank Card Statement
7. **Approval and Place on File - Treasurer's Report (monthly/year-to-date)**
8. **Approval of Commission Bills**
 - A. Approved Bills
 - B. Disputed Bills (if Any)
9. **Unfinished Business (Action Items)**
 - A. Legal – Federal, State Legislation Update
 - B. Marquardt - update
 - C. 2014 Election – Update
 - D. 2015 draft Budget Update
10. **New Business (action items)**
 - A. Approval of Memorandum of Understanding between the City, County, and Commission (Resolution # 2014-01)
 - B. Resolution Approving Purchase of Server for Gems System
 - C. Resolution Approving the Re-activation of Verizon Cards
11. **Executive Session**
 - A. Review of the Official Record - Pursuant to 5 ILCS 120/2 (C) (21)
 - B. Personnel - Pursuant to 5 ILCS 120/2 (C) (1)
 - C. Pending and/or Probable Litigation - Pursuant to 5 ILCS 120/2 (C) (11)
12. **Matters to be Referred from Executive Session**
13. Adjourn to March 26, 2014 at 5:00 pm

BANK STATEMENT RECAP
FEBRUARY 26, 2014

RECONCILED BALANCE AS OF 2-02-2014

CHECKING: \$89,943.54
PAYROLL: \$7,155.64
SAVINGS: \$3,120.26

SUBTOTAL: \$100,219.44

(CREDIT CARD BALANCE: \$120.14)

DEPOSITS: 0
PAYROLL \$5,565.92

SUBTOTAL \$94,653.52

FEB PAYABLES \$28,437.39

Funds: 66,216.13

**Aurora Election Commission
Budget vs. Actual
January through December 2013**

Accrual Basis

	Jan - Dec 13	Budget
Income		
15-00 · Income		
15-01 · City of Aurora	364,615.36	740,310.00
Total 15-00 · Income	364,615.36	740,310.00
15-19 · state of Illinois - grant/reimb	0.00	0.00
20-001 · accts receivable - Election jud	0.00	0.00
20-002 · Sale of Voter List, Information	332.05	0.00
20-003 · Sale of Maps	242.50	0.00
20-004 · Miscellaneous Income	23.10	0.00
24-001 · US Treasury Interest	0.00	0.00
25-001 · Savings Account Interest	60.27	0.00
Total Income	365,273.28	740,310.00
Cost of Goods Sold		
50000 · Cost of Goods Sold	0.00	0.00
Total COGS	0.00	0.00
Gross Profit	365,273.28	740,310.00
Expense		
10-00 · Payroll Expenses		
10-01 · Full-Time / Regular	1,947.50	20,000.00
10-06 · Part-Time / Regular	70,750.00	45,000.00
10-07 · Part-Time/Seasonal (early E.J.)	32,120.00	21,000.00
10-08 · Contract Employees	10,000.50	30,000.00
10-09 · Part-Time / Temporary	2,572.50	10,000.00
10-17 · Election Judges		
10-17-1 · E1 - Non Certified	3,730.00	
10-17-2 · E2 - Certified	70,880.00	
10-17-3 · E3 - Nursing Home	1,600.00	
10-17-4 · E4 - Processing	1,000.00	
10-17 · Election Judges - Other	670.00	92,000.00
Total 10-17 · Election Judges	77,880.00	92,000.00
10-31 · Overtime / Regular	607.50	1,500.00
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00
10-52 · Supplement - Other	0.00	1,000.00
10-70 · Longevity Pay	0.00	0.00
10-00 · Payroll Expenses - Other	0.00	
Total 10-00 · Payroll Expenses	195,878.00	222,500.00
20-00 · Employee Benefits		
20-10 · FICA / Social Security	8,807.03	8,000.00
20-11 · FICA / Medicare	1,565.97	2,000.00
20-12 · Pension / IMRF	0.00	3,000.00
20-37 · Unemployment Taxes	1,297.94	
Total 20-00 · Employee Benefits	11,670.94	13,000.00
25-00 · Bank Fees		
25-02 · Stop Payment Charge	434.35	
25-03 · Over Check-Limit Fee	91.00	
25-05 · bank Fee	195.00	
25-00 · Bank Fees - Other	-10.00	
Total 25-00 · Bank Fees	710.35	
32-00 · Professional Fees		
32-01 · Legal	67,313.76	65,000.00
32-05 · Audit	8,000.00	8,000.00
32-36 · Technical Assistance	1,906.25	500.00
32-41 · Court Reporter	0.00	900.00
32-99 · Other (acct)	1,250.00	5,000.00
Total 32-00 · Professional Fees	78,470.01	79,400.00

**Aurora Election Commission
Budget vs. Actual
January through December 2013**

Accrual Basis

	Jan - Dec 13	Budget
34-00 · Utility Services		
34-01 · Water	385.30	2,000.00
34-02 · Sewerage	75.00	2,000.00
34-00 · Utility Services - Other	0.00	0.00
Total 34-00 · Utility Services	460.30	4,000.00
36-00 · Cleaning Service		
36-03 · Janitorial	2,400.00	500.00
36-99 · Other	1,987.16	0.00
36-00 · Cleaning Service - Other	0.00	3,600.00
Total 36-00 · Cleaning Service	4,387.16	4,100.00
38-00 · Repairs & Maintenance Services		
38-02 · Equipment / Non-Licensed	0.00	1,000.00
38-05 · Building & Grounds	1,945.37	1,000.00
38-08 · Computer	1,093.75	5,000.00
38-11 · Computer - Software	58,952.99	56,000.00
38-13 · Equipment - Telephone	0.00	0.00
38-15 · Equipment - Copier	1,399.11	750.00
38-40 · Insect Control	0.00	100.00
38-41 · Alarm Service Fees	562.47	600.00
Total 38-00 · Repairs & Maintenance Services	63,953.69	64,450.00
39-00 · Rentals / Leases		
39-03 · Autos / Vans / Trucks	857.97	1,000.00
39-10 · Copy Machines	0.00	0.00
39-12 · Mailing Equipment	755.73	2,160.00
39-15 · Polling Places \$40.00/pct	3,895.00	2,200.00
39-16 · Storage	0.00	100.00
39-20 · Office Space	59,724.27	64,000.00
39-21 · Meetings / Display Space	0.00	250.00
39-50 · Equipment - Other	959.96	250.00
39-99 · Other (taxes/contingency)	8,740.66	20,000.00
Total 39-00 · Rentals / Leases	74,933.59	89,960.00
40-00 · Insurance - 1		
40-40 · Liability Insurance	326.82	1,500.00
40-41 · ATCAR	960.31	2,000.00
40-00 · Insurance - 1 - Other	0.00	0.00
Total 40-00 · Insurance - 1	1,287.13	3,500.00
42-00 · Travel & Professional Dvlpmt		
42-01 · Education / Training	2,932.33	5,000.00
42-03 · Travel / Meetings	98.90	2,000.00
42-05 · Conferences / Seminars	5,477.38	8,000.00
42-07 · Mileage	525.66	1,500.00
42-40 · Ed/Training - Election Judges	119.95	3,500.00
Total 42-00 · Travel & Professional Dvlpmt	9,154.22	20,000.00
43-00 · Insurance		
43-02 · Insurance Premium	326.82	6,000.00
43-09 · Insurance - Notary	30.00	300.00
43-15 · Insurance - Bonding	540.00	500.00
43-00 · Insurance - Other	0.00	0.00
Total 43-00 · Insurance	896.82	6,800.00
44-00 · Communication Charges		
44-01 · Telephone	0.00	2,000.00
44-04 · Telephone - Mobile	0.00	200.00
44-09 · Fee - Internet Access	9,482.01	14,000.00
Total 44-00 · Communication Charges	9,482.01	16,200.00

**Aurora Election Commission
Budget vs. Actual
January through December 2013**

Accrual Basis

	Jan - Dec 13	Budget
45-00 · Other Services & Charges		
45-01 · Dues	1,735.00	2,000.00
45-02 · Subscriptions	424.40	500.00
45-03 · Postage	24,729.13	25,000.00
45-04 · UPS / Fed Ex	0.00	100.00
45-07 · Copier Costs	0.00	2,000.00
45-12 · Advertising / Publication	44,343.38	20,000.00
45-18 · Promo Materials / Services	0.00	500.00
45-22 · Notary Registration / Stamp	0.00	250.00
45-23 · Copying Services	0.00	100.00
45-32 · Licenses / Permits	1,500.00	100.00
45-92 · Election Comm. Oper Costs	0.00	0.00
45-99 · Other	0.00	100.00
45-00 · Other Services & Charges - Other	1,377.73	
Total 45-00 · Other Services & Charges	74,109.64	50,650.00
61-00 · Supplies - General		
61-01 · Office - Direct	2,708.83	0.00
61-02 · Office - Central Stores	0.00	0.00
61-09 · Custom Printing	8,097.86	10,000.00
61-10 · Books / Periodicals / Videos	205.92	500.00
61-11 · Photographic	0.00	0.00
61-35 · Election	156,013.73	112,500.00
61-36 · Voting Equipment	23,510.00	15,000.00
61-40 · Expendable Tools / Equipment	398.90	5,000.00
61-41 · Furniture / Fixtures	0.00	300.00
61-78 · Bottled Water	0.00	0.00
61-79 · Coffee	0.00	0.00
61-80 · Other	2,417.85	5,000.00
61-00 · Supplies - General - Other	0.00	0.00
Total 61-00 · Supplies - General	193,353.09	148,300.00
62-00 · Supplies - Energy		
62-01 · Natural Gas	3,358.46	5,000.00
62-04 · Electricity	3,355.25	7,000.00
62-00 · Supplies - Energy - Other	0.00	0.00
Total 62-00 · Supplies - Energy	6,713.71	12,000.00
63-00 · Supplies - Mach/Equip		
63-02 · Equipment - Copy Machines	0.00	0.00
63-99 · Other	0.00	500.00
Total 63-00 · Supplies - Mach/Equip	0.00	500.00
64-00 · Supplies - Computer		
64-01 · Paper - Stock	0.00	0.00
64-12 · Computers	0.00	0.00
64-22 · Imaging Equipment / Systems	0.00	1,000.00
64-00 · Supplies - Computer - Other	0.00	0.00
Total 64-00 · Supplies - Computer	0.00	1,000.00
65-00 · Supplies - Repairs / Maint.		
65-02 · Equipment - Non-Licensed	0.00	1,000.00
65-05 · Buildings & Grounds	0.00	2,350.00
65-13 · Equipment - Telephone	0.00	500.00
65-15 · Equipment - Copier/Fax	0.00	100.00
Total 65-00 · Supplies - Repairs / Maint.	0.00	3,950.00
Total Expense	725,460.66	740,310.00
Net Income	-360,187.38	0.00

Aurora Election Commission Budget vs. Actual

January through December 2014

Accrual Basis

	Jan - Dec 14	Budget	% of Budget
Income			
15-00 · Income			
15-01 · City of Aurora	72,448.33		
Total 15-00 · Income	72,448.33		
20-002 · Sale of Voter List, Information	2.00		
20-003 · Sale of Maps	6.00		
Total Income	72,456.33		
Gross Profit	72,456.33		
Expense			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	3,142.50	30,000.00	10.5%
10-06 · Part-Time / Regular	11,487.50	45,000.00	25.5%
10-07 · Part-Time/Seasonal (early E.J.)	2,165.00	21,000.00	10.3%
10-08 · Contract Employees	180.00	25,000.00	0.7%
10-09 · Part-Time / Temporary	0.00	25,320.00	0.0%
10-17 · Election Judges			
10-17-2 · E2 - Certified	0.00		
10-17 · Election Judges - Other	0.00	110,820.00	0.0%
Total 10-17 · Election Judges	0.00	110,820.00	0.0%
10-30 · PW - Paid No Work Office Closed	242.50		
10-31 · Overtime / Regular	7.50	1,500.00	0.5%
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00	0.0%
10-52 · Supplement - Other	0.00	1,000.00	0.0%
10-00 · Payroll Expenses - Other	315.00		
Total 10-00 · Payroll Expenses	17,540.00	261,640.00	6.7%
20-00 · Employee Benefits			
20-10 · FICA / Social Security	1,076.34	8,000.00	13.5%
20-11 · FICA / Medicare	251.73	2,000.00	12.6%
20-37 · Unemployment Taxes	199.66		
20-39 · Insurance / WC - Year End Adj.	0.00	3,000.00	0.0%
Total 20-00 · Employee Benefits	1,527.73	13,000.00	11.8%
32-00 · Professional Fees			
32-01 · Legal	7,388.76	65,000.00	11.4%
32-05 · Audit	6,000.00	8,000.00	75.0%
32-36 · Technical Assistance	0.00	500.00	0.0%
32-41 · Court Reporter	0.00	900.00	0.0%
32-99 · Other (acct)	3,000.00	3,000.00	100.0%
Total 32-00 · Professional Fees	16,388.76	77,400.00	21.2%
34-00 · Utility Services			
34-01 · Water	59.28	1,000.00	5.9%
34-02 · Sewerage	0.00	1,000.00	0.0%
Total 34-00 · Utility Services	59.28	2,000.00	3.0%
36-00 · Cleaning Service			
36-03 · Janitorial	300.00	3,600.00	8.3%
36-99 · Other	186.20	500.00	37.2%
Total 36-00 · Cleaning Service	486.20	4,100.00	11.9%
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	0.00	1,500.00	0.0%
38-05 · Building & Grounds	583.52	2,000.00	29.2%
38-08 · Computer	0.00	2,000.00	0.0%
38-11 · Computer - Software	14,494.00	56,000.00	25.9%
38-15 · Equipment - Copier	75.00	750.00	10.0%
38-40 · Insect Control	0.00	100.00	0.0%
38-41 · Alarm Service Fees	142.71	600.00	23.8%
Total 38-00 · Repairs & Maintenance Services	15,295.23	62,950.00	24.3%
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	0.00	1,200.00	0.0%
39-12 · Mailing Equipment	180.00	1,800.00	10.0%
39-15 · Polling Places \$40.00/pct	0.00	4,000.00	0.0%
39-16 · Storage	0.00	100.00	0.0%
39-20 · Office Space	10,332.00	64,000.00	16.1%
39-21 · Meetings / Display Space	0.00	250.00	0.0%
39-50 · Equipment - Other	0.00	250.00	0.0%
39-99 · Other (taxes/contingency)	1,620.32	20,000.00	8.1%
Total 39-00 · Rentals / Leases	12,132.32	91,600.00	13.2%

Aurora Election Commission Budget vs. Actual

January through December 2014

Accrual Basis

	Jan - Dec 14	Budget	% of Budget
40-00 - Insurance - 1			
40-40 - Liability Insurance	0.00	1,500.00	0.0%
40-41 - ATCAR	353.64	3,500.00	10.1%
Total 40-00 - Insurance - 1	353.64	5,000.00	7.1%
42-00 - Travel & Professional Dvlpmt			
42-01 - Education / Training	1,769.15	5,000.00	35.4%
42-03 - Travel / Meetings	0.00	2,000.00	0.0%
42-05 - Conferences / Seminars	800.00	8,000.00	10.0%
42-07 - Mileage	0.00	1,500.00	0.0%
42-40 - Ed/Training - Election Judges	771.59	3,500.00	22.0%
Total 42-00 - Travel & Professional Dvlpmt	3,340.74	20,000.00	16.7%
43-00 - Insurance			
43-02 - Insurance Premium	0.00	3,000.00	0.0%
43-09 - Insurance - Notary	0.00	300.00	0.0%
43-15 - Insurance - Bonding	0.00	400.00	0.0%
Total 43-00 - Insurance	0.00	3,700.00	0.0%
44-00 - Communication Charges			
44-01 - Telephone	0.00	1,000.00	0.0%
44-04 - Telephone - Mobile	0.00	200.00	0.0%
44-09 - Fee - Internet Access	852.98	14,000.00	6.1%
Total 44-00 - Communication Charges	852.98	15,200.00	5.6%
45-00 - Other Services & Charges			
45-01 - Dues	1,295.00	2,000.00	64.8%
45-02 - Subscriptions	0.00	500.00	0.0%
45-03 - Postage	0.00	25,000.00	0.0%
45-04 - UPS / Fed Ex	0.00	100.00	0.0%
45-07 - Copier Costs	0.00	1,000.00	0.0%
45-12 - Advertising / Publication	123.02	30,000.00	0.4%
45-18 - Promo Materials / Services	0.00	150.00	0.0%
45-22 - Notary Registration / Stamp	0.00	100.00	0.0%
45-23 - Copying Services	0.00	100.00	0.0%
45-32 - Licenses / Permits	0.00	100.00	0.0%
45-99 - Other	0.00	100.00	0.0%
Total 45-00 - Other Services & Charges	1,418.02	59,150.00	2.4%
61-00 - Supplies - General			
61-01 - Office - Direct	0.00	2,500.00	0.0%
61-09 - Custom Printing	986.05	10,000.00	9.9%
61-10 - Books / Periodicals / Videos	0.00	500.00	0.0%
61-35 - Election	29,649.40	112,500.00	26.4%
61-36 - Voting Equipment	0.00	15,000.00	0.0%
61-40 - Expendable Tools / Equipment	278.00	6,000.00	4.6%
61-41 - Furniture / Fixtures	0.00	100.00	0.0%
61-80 - Other	1,388.99	5,000.00	27.8%
Total 61-00 - Supplies - General	32,302.44	151,600.00	21.3%
62-00 - Supplies - Energy			
62-01 - Natural Gas	1,126.32	3,000.00	37.5%
62-04 - Electricity	592.80	5,000.00	11.9%
Total 62-00 - Supplies - Energy	1,719.12	8,000.00	21.5%
63-00 - Supplies - Mach/Equip			
63-99 - Other	0.00	500.00	0.0%
Total 63-00 - Supplies - Mach/Equip	0.00	500.00	0.0%
64-00 - Supplies - Computer			
64-22 - Imaging Equipment / Systems	0.00	1,000.00	0.0%
Total 64-00 - Supplies - Computer	0.00	1,000.00	0.0%
65-00 - Supplies - Repairs / Maint.			
65-02 - Equipment - Non-Licensed	0.00	1,000.00	0.0%
65-05 - Buildings & Grounds	179.90	2,350.00	7.7%
65-13 - Equipment - Telephone	0.00	500.00	0.0%
65-15 - Equipment - Copier/Fax	0.00	100.00	0.0%
Total 65-00 - Supplies - Repairs / Maint.	179.90	3,950.00	4.6%
Total Expense	103,596.36	780,790.00	13.3%
Net Income	-31,140.03	-780,790.00	4.0%

Aurora Election Commission
Budget vs. Actual
February 2014

Accrual Basis

Expense	Feb 14	Budget	% of Budget
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	1,220.00	2,500.00	48.8%
10-06 · Part-Time / Regular	4,190.00	3,750.00	111.7%
10-07 · Part-Time/Seasonal (early E.J.)	1,415.00	1,750.00	80.9%
10-08 · Contract Employees	180.00	2,083.33	8.6%
10-09 · Part-Time / Temporary	0.00	2,110.00	0.0%
10-17 · Election Judges	0.00	9,235.00	0.0%
10-30 · PW - Paid No Work Office Closed	57.50		
10-31 · Overtime / Regular	7.50	125.00	6.0%
10-50 · Supplement - Vactn (Buy Back)	0.00	166.67	0.0%
10-52 · Supplement - Other	0.00	83.33	0.0%
10-00 · Payroll Expenses - Other	0.00		
Total 10-00 · Payroll Expenses	7,070.00	21,803.33	32.4%
20-00 · Employee Benefits			
20-10 · FICA / Social Security	427.18	666.67	64.1%
20-11 · FICA / Medicare	99.92	166.67	60.0%
20-37 · Unemployment Taxes	79.21		
20-39 · Insurance / WC - Year End Adj.	0.00	250.00	0.0%
Total 20-00 · Employee Benefits	606.31	1,083.34	56.0%
32-00 · Professional Fees			
32-01 · Legal	7,388.76	5,416.67	136.4%
32-05 · Audit	6,000.00	666.67	900.0%
32-36 · Technical Assistance	0.00	41.67	0.0%
32-41 · Court Reporter	0.00	75.00	0.0%
32-99 · Other (acct)	3,000.00	250.00	1,200.0%
Total 32-00 · Professional Fees	16,388.76	6,450.01	254.1%
34-00 · Utility Services			
34-01 · Water	59.28	83.33	71.1%
34-02 · Sewerage	0.00	83.33	0.0%
Total 34-00 · Utility Services	59.28	166.66	35.6%
36-00 · Cleaning Service			
36-03 · Janitorial	300.00	300.00	100.0%
36-99 · Other	0.00	41.67	0.0%
Total 36-00 · Cleaning Service	300.00	341.67	87.8%
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	0.00	125.00	0.0%
38-05 · Building & Grounds	558.52	166.67	335.1%
38-08 · Computer	0.00	166.67	0.0%
38-11 · Computer - Software	0.00	4,666.67	0.0%
38-15 · Equipment - Copier	0.00	62.50	0.0%
38-40 · Insect Control	0.00	8.33	0.0%
38-41 · Alarm Service Fees	0.00	50.00	0.0%
Total 38-00 · Repairs & Maintenance Services	558.52	5,245.84	10.6%
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	0.00	100.00	0.0%
39-12 · Mailing Equipment	0.00	150.00	0.0%
39-15 · Polling Places \$40.00/pct	0.00	333.33	0.0%
39-16 · Storage	0.00	8.33	0.0%
39-20 · Office Space	5,166.00	5,333.33	96.9%
39-21 · Meetings / Display Space	0.00	20.83	0.0%
39-50 · Equipment - Other	0.00	20.83	0.0%
39-99 · Other (taxes/contingency)	810.16	1,666.67	48.6%
Total 39-00 · Rentals / Leases	5,976.16	7,633.32	78.3%
40-00 · Insurance - 1			
40-40 · Liability Insurance	0.00	125.00	0.0%
40-41 · ATCAR	176.82	291.67	60.6%
Total 40-00 · Insurance - 1	176.82	416.67	42.4%

Aurora Election Commission

Budget vs. Actual

February 2014

Accrual Basis

	Feb 14	Budget	% of Budget
42-00 · Travel & Professional Dvlpmt			
42-01 · Education / Training	0.00	416.67	0.0%
42-03 · Travel / Meetings	0.00	166.67	0.0%
42-05 · Conferences / Seminars	0.00	666.67	0.0%
42-07 · Mileage	0.00	125.00	0.0%
42-40 · Ed/Training - Election Judges	771.59	291.67	264.5%
Total 42-00 · Travel & Professional Dvlpmt	771.59	1,666.68	46.3%
43-00 · Insurance			
43-02 · Insurance Premium	0.00	250.00	0.0%
43-09 · Insurance - Notary	0.00	25.00	0.0%
43-15 · Insurance - Bonding	0.00	33.33	0.0%
Total 43-00 · Insurance	0.00	308.33	0.0%
44-00 · Communication Charges			
44-01 · Telephone	0.00	83.33	0.0%
44-04 · Telephone - Mobile	0.00	16.67	0.0%
44-09 · Fee - Internet Access	852.98	1,166.67	73.1%
Total 44-00 · Communication Charges	852.98	1,266.67	67.3%
45-00 · Other Services & Charges			
45-01 · Dues	0.00	166.67	0.0%
45-02 · Subscriptions	0.00	41.67	0.0%
45-03 · Postage	0.00	2,083.33	0.0%
45-04 · UPS / Fed Ex	0.00	8.33	0.0%
45-07 · Copier Costs	0.00	83.33	0.0%
45-12 · Advertising / Publication	-11.98	2,500.00	-0.5%
45-18 · Promo Materials / Services	0.00	12.50	0.0%
45-22 · Notary Registration / Stamp	0.00	8.33	0.0%
45-23 · Copying Services	0.00	8.33	0.0%
45-32 · Licenses / Permits	0.00	8.33	0.0%
45-99 · Other	0.00	8.33	0.0%
Total 45-00 · Other Services & Charges	-11.98	4,929.15	-0.2%
61-00 · Supplies - General			
61-01 · Office - Direct	0.00	208.33	0.0%
61-09 · Custom Printing	0.00	833.33	0.0%
61-10 · Books / Periodicals / Videos	0.00	41.67	0.0%
61-35 · Election	729.40	9,375.00	7.8%
61-36 · Voting Equipment	0.00	1,250.00	0.0%
61-40 · Expendable Tools / Equipment	0.00	500.00	0.0%
61-41 · Furniture / Fixtures	0.00	8.33	0.0%
61-80 · Other	458.89	416.67	110.1%
Total 61-00 · Supplies - General	1,188.29	12,633.33	9.4%
62-00 · Supplies - Energy			
62-01 · Natural Gas	770.64	250.00	308.3%
62-04 · Electricity	296.40	416.67	71.1%
Total 62-00 · Supplies - Energy	1,067.04	666.67	160.1%
63-00 · Supplies - Mach/Equip			
63-99 · Other	0.00	41.67	0.0%
Total 63-00 · Supplies - Mach/Equip	0.00	41.67	0.0%
64-00 · Supplies - Computer			
64-22 · Imaging Equipment / Systems	0.00	83.33	0.0%
Total 64-00 · Supplies - Computer	0.00	83.33	0.0%

Aurora Election Commission
Budget vs. Actual
February 2014

Accrual Basis

	<u>Feb 14</u>	<u>Budget</u>	<u>% of Budget</u>
65-00 · Supplies - Repairs / Maint.			
65-02 · Equipment - Non-Licensed	0.00	83.33	0.0%
65-05 · Buildings & Grounds	0.00	195.83	0.0%
65-13 · Equipment - Telephone	0.00	41.67	0.0%
65-15 · Equipment - Copier/Fax	0.00	8.33	0.0%
Total 65-00 · Supplies - Repairs / Maint.	<u>0.00</u>	<u>329.16</u>	<u>0.0%</u>
Total Expense	<u>35,003.77</u>	<u>65,065.83</u>	<u>53.8%</u>
Net Income	<u><u>-35,003.77</u></u>	<u><u>-65,065.83</u></u>	<u><u>53.8%</u></u>

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02/26/14

**Aurora Election Commission
Bills for All Vendors
All Transactions**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Due Date</u>	<u>Aging</u>	<u>Amount</u>	<u>Open Balance</u>
Bond, Dickson & As...	Bill	14083	02/05/2014	02/28/2014		7,388.76	7,388.76
Bruce Harris & Asso...	Bill	75148	01/29/2014	02/28/2014		400.00	400.00
I.A.C.R.E.O.T	Bill	gwu/c...	01/27/2014	02/28/2014		600.00	600.00
I.A.C.R.E.O.T.	Bill	lperry/...	01/27/2014	02/28/2014		400.00	400.00
I.A.C.R.E.O.T.	Bill	spring...	01/27/2014	02/28/2014		100.00	100.00
Jake's Bagels & Deli ...	Bill	433820	02/12/2014	02/28/2014		68.40	68.40
Jake's Bagels & Deli ...	Bill	433808	02/07/2014	02/17/2014	9	339.88	339.88
Liberty Systems, LLC	Bill	2014g...	01/01/2014	04/30/2014		28,920.00	14,460.00
M.J.M. Medina Maint...	Bill	1SVC...	02/01/2014	02/28/2014		300.00	300.00
Moss Jr , Richard W. old second	Bill	JAN2...	02/17/2014	02/17/2014	9	180.00	180.00
Powell, Amanada	Bill	11201...	02/10/2014	02/28/2014		120.14	120.14
Realtor Association ...	Bill	11201...	11/25/2013	02/28/2014		9.50	9.50
Realtor Association ...	Bill	march...	02/27/2014	02/28/2014		5,166.00	5,166.00
Realtor Association ...	Bill	376016	02/03/2014	02/13/2014	13	2,671.82	2,671.82
Reuland Food Service	Bill	25609	02/09/2014	02/19/2014	7	69.29	69.29
Roger C Marquardt ...	Bill	1186	02/03/2014	02/28/2014		3,000.00	3,000.00
Sikich	Bill	176889	02/12/2014	02/28/2014		6,000.00	6,000.00
Sun-Times Media	Credit	10010...	02/01/2014			-245.75	-245.75
Sun-Times Media	Bill	224952	02/15/2014	02/28/2014		233.77	233.77
The Office Works, Inc.	Credit	229791	01/21/2014			-4.59	-4.59
The Office Works, Inc.	Bill	230699	02/17/2014	02/28/2014		173.88	173.88
The Office Works, Inc.	Bill	230700	02/17/2014	02/28/2014		729.40	729.40
The Office Works, Inc.	Bill	230698	02/17/2014	02/28/2014		458.89	458.89
tutto Mascot Metro...	Bill	131553	01/27/2014	02/28/2014		278.00	278.00
Total						57,357.39	42,897.39

Aurora Election Commission
Bill Payments for All Vendors
 January 2014

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Jan 14				
Van's Lock & Key Se...	Bill Pmt -Check	6110	01/30/2014	15.00
United States Treas...	Bill Pmt -Check	6109	01/30/2014	102.67
Una Voz Newspaper	Bill Pmt -Check	6108	01/30/2014	135.00
The Office Works, Inc.	Bill Pmt -Check	6107	01/30/2014	680.95
Realtor Association ...	Bill Pmt -Check	6106	01/30/2014	6,925.06
Premier Election Sol...	Bill Pmt -Check	6105	01/30/2014	14,094.00
Pitney Bowes	Bill Pmt -Check	6104	01/30/2014	180.00
old second	Bill Pmt -Check	6103	01/30/2014	84.90
Moss Jr., Richard W.	Bill Pmt -Check	6102	01/30/2014	178.00
M.J.M. Medina Maint...	Bill Pmt -Check	6101	01/30/2014	300.00
Liberty Systems, LLC	Bill Pmt -Check	6100	01/30/2014	14,460.00
KKC Imaging Systems	Bill Pmt -Check	6099	01/30/2014	75.00
Johnson, Harkness ...	Bill Pmt -Check	6098	01/30/2014	325.00
Janco Supply, Inc.	Bill Pmt -Check	6097	01/30/2014	424.94
Illinois dept. of emplo...	Bill Pmt -Check	6096	01/30/2014	75.01
I.A.C.R.E.O.T.	Bill Pmt -Check	6095	01/30/2014	50.00
I.A.C.C.R.	Bill Pmt -Check	6094	01/30/2014	345.00
Fechner, Linda M	Bill Pmt -Check	6093	01/30/2014	1,469.15
Comcast Phone LLC	Bill Pmt -Check	6092	01/30/2014	852.98
Clerks/Recorders As...	Bill Pmt -Check	6091	01/30/2014	200.00
Bruce Harris & Asso...	Bill Pmt -Check	6090	01/30/2014	400.00
Bond, Dickson & As...	Bill Pmt -Check	6089	01/30/2014	8,242.10
Aurora Fastprint	Bill Pmt -Check	6088	01/30/2014	986.05
AECOI	Bill Pmt -Check	6087	01/30/2014	750.00
ADT Security Services	Bill Pmt -Check	6086	01/30/2014	142.71
Liberty Systems, LLC	Bill Pmt -Check	6085	01/01/2014	0.00
EJ - Romero, Mary S	Bill Pmt -Check	6084	01/29/2014	0.00
Jan 14				51,493.52

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING, BY AND BETWEEN THE AURORA ELECTION COMMISSION, THE CITY OF AURORA, AND THE COUNTY OF KANE FOR THE ANNUAL FUNDING OF THE AURORA ELECTION COMMISSION BUDGET

26 February 2014

Resolution No. 2014-01

RECITALS

WHEREAS, the Aurora Election Commission ("ELECTION COMMISSION") is a body politic and corporate, organized and existing pursuant to the Election Code, 10 ILCS 5/1-1, *et seq.*; and

WHEREAS, the ELECTION COMMISSION is authorized and empowered, pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*, to pass resolutions for the purpose of carrying out its statutorily enumerated duties and responsibilities and those powers reasonably inferred therefrom; and

WHEREAS, pursuant to the Illinois Election Code, 10 ILCS 5/6-70, the City of Aurora ("City") and the County of Kane ("County") pay certain expenses incurred by the ELECTION COMMISSION as provided in the Election Code; and

WHEREAS, pursuant to this section of the Illinois Election Code, the Chief Judge of the Circuit Court of Kane County is authorized to audit the salaries and expenditures of ELECTION COMMISSION; and

WHEREAS, the ELECTION COMMISSION has determined that entering into an understanding with County and City as to the appropriate processes and procedures for the carrying out of their funding obligations to ELECTION COMMISSION will ensure the ELECTION COMMISSION'S ability to properly carry out its statutory mandates in regard to elections; and

WHEREAS, accordingly, the ELECTION COMMISSION finds and determines that its entry into the Memorandum of Understanding with the City and the County, attached hereto as Exhibit "A" and incorporated herein by reference, is in the best interest of the ELECTION COMMISSION and the citizens of the City of Aurora,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Election Commission, as follows:

1. That the recitals set forth above are incorporated herein and made a part hereof.
2. That the Board of Commissioners hereby approves the Memorandum of Understanding that is attached hereto and incorporated herein by reference as Exhibit "A."
3. That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

4. That this Resolution shall be in full force and effect from and after its passage, approval and publication, in the manner provided for by law.

5. That the Executive Director is hereby directed to transmit a certified copy of this Resolution to the Attorney for the Election Commission at 400 S. Knoll, Unit C, Wheaton, Illinois 60187.

6. The Executive Director is hereby directed to transmit a certified copy of this Resolution to the Office of the Chief Judge of the Sixteenth Judicial Circuit, 37W777 Route 38, St. Charles, Illinois 60175.

PASSED AND APPROVED by the Board of Election Commissioners of the Aurora Election Commission this 26th day of February, 2014.

APPROVED:

BY:

Leah Anderson, Chairman

Mike McCoy, Vice Chair

Lillian Perry, Secretary

ATTEST:

BY:

Lillian Perry, Secretary

AYES: _____

NAYS: _____

ABSENT: _____

CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of the Aurora Election Commission, Aurora, Illinois, and that the foregoing is a true, complete and exact copy of Resolution No. 2014-01, passed and approved on February 26, 2014, as the same appears from the official records of the Aurora County Election Commission.

/s/ Lillian Perry
Lillian Perry, Secretary



2014 General Election Costs Projected

Election Service	Liberty
Ballots*pricing on 14" size	.28 each
Public Test and Internet Pre	\$2975
Election Day	\$3495
Retab and Provisional	\$2000
Internet Results	\$2000
Smart Test Deck OS TSX	\$6000
Elect Mgmt database review	\$5950
Early Vote Review&Setup	\$2000
Pre-Election Equip Prep	included
Lock and Load Review	\$1500
Encoder Review	\$1500
Ballot on Demand Review	\$1500
TOTAL	\$28920.00

Payment Terms:

Two payments: First payment due 60 days prior to election.
Second payment due immediately following election.

* Shipping and handling are not included in payment and will be billed separately.

Sincerely,

William R. Barrett
Liberty Systems, LLC

ACCEPTED:

AURORA ELECTION COMMISSION

LIBERTY SYSTEMS, LLC

BY _____

BY _____

Date _____

Date _____