

**AGENDA**  
**BOARD OF ELECTIONS COMMISSIONERS**

January 29, 2014

5:00 P.M.

**Regular Meeting**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment (Limit: 3 minutes per person)
5. **Approval of Minutes**
  - A. Regular Meeting, December 13, 2013
6. Re-Organization of Board
7. **Approval and Place on File Bank Statement(s)**
  - A. Payroll
  - B. Checking
  - C. Savings Account (quarterly)
  - D. Bank Card Statement
8. **Approval and Place on File - Treasurer's Report (monthly/year-to-date)**
9. **Approval of Commission Bills**
  - A. Approved Bills
  - B. Disputed Bills (if Any)
10. **Unfinished Business (Action Items)**
  - A. 2013 Budget – update Status
  - B. Legal – Federal, State Legislation Update
  - C. 2014 Election - Update
11. **New Business (action items)**
  - A. Approval of Memorandum of Understanding between the City, County, and Commission ( Resolution # 2012-01)
  - B. Approval of Annual Election Licensing for GEMS SYSTEM for 2014 (R#2014-02)
  - C. Approval of General Primary Facilities Use Agreement for CUSD 308 (R#2014-3)
  - D. Approval of Resolution for Service Contract with Roger C. Marquardt & Co. Inc (R#2014-4)
  - E. First Draft of 2015 Budget to Commissioners
11. **Executive Session**
  - A. Review of the Official Record - Pursuant to 5 ILCS 120/2 (C) (21)
  - B. Personnel - Pursuant to 5 ILCS 120/2 (C) (1)
  - C. Pending and/or Probable Litigation - Pursuant to 5 ILCS 120/2 (C) (11)
12. **Matters to be Referred from Executive Session**
13. Adjourn to **February 26, 2014 at 5:00 pm**



# Board of Election Commissioners

OF THE CITY OF AURORA, ILLINOIS 60506  
323 WEST GALENA BOULEVARD  
TEL: 630-897-4030 - FAX: 630-897-4060  
[www.auroravotes.org](http://www.auroravotes.org)

**Commissioners:**

Leah Anderson- *Chairman*  
Michael McCoy-*Vice Chairman*  
Lillian Perry -*Secretary*

Hon. Thomas E. Mueller  
*Circuit Judge*  
Patrick K. Bond  
*Legal Counsel*  
Linda M. Fechner  
*Executive Director*

THE BOARD OF ELECTION COMMISSIONERS OF  
THE CITY OF AURORA, KANE, KENDALL, AND WILL COUNTIES, ILLINOIS

MEETING MINUTES  
January 29, 2014

The Meeting of the Board of Election Commissioners of the City of Aurora is convened by Chairman Leah Anderson at the Aurora Election Commission, 323 W. Galena Blvd, in Aurora, IL at 5:00 p.m. on the 29th day of January, 2014.

Commissioner Perry called the role. Present are Commissioners Anderson, McCoy, and Perry. Also in attendance is the Executive Director Linda Fechner and Attorney Pat Bond. Guest in attendance for the meeting is Bill Barrett, Liberty Systems; Brian Caputo, City of Aurora Treasurer/Chief Financial Officer and Blanca Dominguez representative from City of Aurora Legal Department.

The Meeting is opened with Chairman Leah Anderson leading the Pledge of Allegiance.

There were no requests for comments during open comments.

Commissioner McCoy moved to approve the Minutes of the December 18, 2013 Board Meeting and second by Commissioner Perry. Motion passed by voice vote.

Upon approval of minutes the Board went into reorganization of the Board. Elected until the next reorganization is as follows:

Chairman: Leah Anderson  
Vice-Chairman: Mike McCoy  
Secretary/Treasurer: Lillian Perry

Commissioner Perry moved and Commissioner McCoy seconded to approve the Bank Statements. Motion carried.

Commissioner McCoy moved and second by Commissioner Perry to place on file the Commission Treasurer's Reports. Motion carried.

Commissioner McCoy motion to approve the Commission Bills pending approval of gems resolution and it is second by Commissioner Perry. On roll call vote Commissioners Anderson, Perry, and McCoy voted 'aye' and motion carried 3-0.

**Unfinished Business:**

Attorney Bond gave an update on the Commission's financial status with the City and the Memorandum of Understanding with the Commission, City of Aurora and Kane County. The Parties are still working out some issues, the attorney ask to table the resolution until next month. The Chief Judge was meeting with the County Clerk and Chairman of the County Board for the County's portion of the MOU.

Attorney Bond gave an update of state and federal election laws. He reminded the Board of the UNDER/OVER ballot law will be in effect for this Election cycle. He gave an update on the provisional voting laws, voting in schools, grace period and Election Day registration proposed changes.

Executive Director Fechner gave an update on the 2014 General Primary Election. During this discussion approval was sought by the Director for a new server for the GEMS System. Commissioner McCoy asked if the State approved list for contract pricing would be used and the Director said she was looking at the list for the pricing and types of servers. The Office will need to co-ordinate with the State, Votec, and ES&S for the requirements.

**New Business:**

Motion was made by Commissioner McCoy to approve resolution 2014-02 for the Annual Licensing for GEMS Systems for the 2014 year. This was second by Commissioner Perry and on roll call vote Commissioners Anderson, McCoy, and Perry voted 'aye' and motion carried 3-0.

Motion to approve Resolution 2014-03 approving the contract with CUSD 308 was made by Commissioner McCoy and second by Commissioner Perry. On roll call vote Commissioners Anderson, McCoy, and Perry voted 'aye' and motion carried 3-0.

Motion to approve Resolution 2014-04 approving the services for Roger Marquardt & Co., Inc. was made by Commissioner McCoy and second by Commissioner Perry. On roll call vote Commissioners Anderson, and Perry voted 'aye' and Commissioner McCoy voted 'nay' and motion carried 2-1.

The Board was provided with the first draft for the 2015 budget for review.

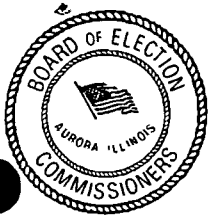
Next scheduled Meeting will be Wednesday, February 26, 2014 at 5:00 pm.

With no further business at hand Commissioner McCoy moved and seconded by Commissioner Anderson to adjourn to the February 26, 2014 Meeting. Meeting ended at 5:53 pm

  
\_\_\_\_\_  
Leah Anderson, Chairman

  
\_\_\_\_\_  
Michael McCoy, Vice-Chairman

\_\_\_\_\_  
Lillian Perry, Secretary



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*Executive Director*

**BANK STATEMENT RECAP**  
29-Jan-14

**STATEMENTS AS OF 12-31-2013**

CHECKING: \$ 68,980.73  
PAYROLL: \$ 15,579.16  
SAVINGS: \$ 3,120.26

**BALANCE AS OF 12-31-2013** \$87,680.15

Jan. Payroll: \$ 8,423.52 (net payroll 3 ck dates)  
jan checks: \$ 51,488.93 (to be approved this month)

Subtotal (balance as of board meeting before deposits): \$ 27,767.70

**DEPOSITS:**

JANUARY CHECKING: \$8.00 (MAPS,cd)  
\$72,448.33 (CITY OF AURORA NOT SURE IF 2013 OR 2014)

subtotal of deposits: \$ 72,456.33

Balance as of Jan 29, 2014: **\$100,224.03** \*funds available

**Aurora Election Commission**  
**Budget vs. Actual**  
 January through December 2013

	Jan - Dec 13	Budget	% of Budget
<b>Income</b>			
15-00 · Income			
15-01 · City of Aurora	364,615.36	740,310.00	49.3%
<b>Total 15-00 · Income</b>	<b>364,615.36</b>	<b>740,310.00</b>	<b>49.3%</b>
15-19 · state of Illinois - grant/reimb	0.00	0.00	0.0%
20-001 · accts receivable - Election jud	0.00	0.00	0.0%
20-002 · Sale of Voter List, Information	332.05	0.00	100.0%
20-003 · Sale of Maps	242.50	0.00	100.0%
20-004 · Miscellaneous Income	23.10	0.00	100.0%
24-001 · US Treasury Interest	0.00	0.00	0.0%
25-001 · Savings Account Interest	60.27	0.00	100.0%
<b>Total Income</b>	<b>365,273.28</b>	<b>740,310.00</b>	<b>49.3%</b>
<b>Cost of Goods Sold</b>			
50000 · Cost of Goods Sold	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>365,273.28</b>	<b>740,310.00</b>	<b>49.3%</b>
<b>Expense</b>			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	1,947.50	20,000.00	9.7%
10-06 · Part-Time / Regular	70,750.00	45,000.00	157.2%
10-07 · Part-Time/Seasonal (early E.J.)	32,120.00	21,000.00	153.0%
10-08 · Contract Employees	10,000.50	30,000.00	33.3%
10-09 · Part-Time / Temporary	2,572.50	10,000.00	25.7%
10-17 · Election Judges			
10-17-1 · E1 - Non Certified	3,730.00		
10-17-2 · E2 - Certified	70,880.00		
10-17-3 · E3 - Nursing Home	1,600.00		
10-17-4 · E4 - Processing	1,000.00		
10-17 · Election Judges - Other	670.00	92,000.00	0.7%
<b>Total 10-17 · Election Judges</b>	<b>77,880.00</b>	<b>92,000.00</b>	<b>84.7%</b>
10-31 · Overtime / Regular	607.50	1,500.00	40.5%
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00	0.0%
10-52 · Supplement - Other	0.00	1,000.00	0.0%
10-70 · Longevity Pay	0.00	0.00	0.0%
10-00 · Payroll Expenses - Other	0.00		
<b>Total 10-00 · Payroll Expenses</b>	<b>195,878.00</b>	<b>222,500.00</b>	<b>88.0%</b>

# Aurora Election Commission Budget vs. Actual January through December 2013

	Jan - Dec 13	Budget	% of Budget
<b>20-00 · Employee Benefits</b>			
20-10 · FICA / Social Security	8,807.03	8,000.00	110.1%
20-11 · FICA / Medicare	1,565.97	2,000.00	78.3%
20-12 · Pension / IMRF	0.00	3,000.00	0.0%
20-37 · Unemployment Taxes	1,297.94		
<b>Total 20-00 · Employee Benefits</b>	<b>11,670.94</b>	<b>13,000.00</b>	<b>89.8%</b>
<b>25-00 · Bank Fees</b>			
25-02 · Stop Payment Charge	434.35		
25-03 · Over Check-Limit Fee	91.00		
25-05 · bank Fee	195.00		
25-00 · Bank Fees - Other	-10.00		
<b>Total 25-00 · Bank Fees</b>	<b>710.35</b>		
<b>32-00 · Professional Fees</b>			
32-01 · Legal	67,313.76	65,000.00	103.6%
32-05 · Audit	8,000.00	8,000.00	100.0%
32-36 · Technical Assistance	1,906.25	500.00	381.3%
32-41 · Court Reporter	0.00	900.00	0.0%
32-99 · Other (acct)	1,250.00	5,000.00	25.0%
<b>Total 32-00 · Professional Fees</b>	<b>78,470.01</b>	<b>79,400.00</b>	<b>98.8%</b>
<b>34-00 · Utility Services</b>			
34-01 · Water	385.30	2,000.00	19.3%
34-02 · Sewerage	75.00	2,000.00	3.8%
34-00 · Utility Services - Other	0.00	0.00	0.0%
<b>Total 34-00 · Utility Services</b>	<b>460.30</b>	<b>4,000.00</b>	<b>11.5%</b>
<b>36-00 · Cleaning Service</b>			
36-03 · Janitorial	2,400.00	500.00	480.0%
36-99 · Other	1,987.16	0.00	100.0%
36-00 · Cleaning Service - Other	0.00	3,600.00	0.0%
<b>Total 36-00 · Cleaning Service</b>	<b>4,387.16</b>	<b>4,100.00</b>	<b>107.0%</b>
<b>38-00 · Repairs &amp; Maintenance Services</b>			
38-02 · Equipment / Non-Licensed	0.00	1,000.00	0.0%
38-05 · Building & Grounds	1,945.37	1,000.00	194.5%
38-08 · Computer	1,093.75	5,000.00	21.9%
38-11 · Computer - Software	58,952.99	56,000.00	105.3%
38-13 · Equipment - Telephone	0.00	0.00	0.0%
38-15 · Equipment - Copier	1,399.11	750.00	186.5%
38-40 · Insect Control	0.00	100.00	0.0%
38-41 · Alarm Service Fees	562.47	600.00	93.7%
<b>Total 38-00 · Repairs &amp; Maintenance Services</b>	<b>63,953.69</b>	<b>64,450.00</b>	<b>99.2%</b>

# Aurora Election Commission Budget vs. Actual January through December 2013

	Jan - Dec 13	Budget	% of Budget
<b>39-00 · Rentals / Leases</b>			
39-03 · Autos / Vans / Trucks	857.97	1,000.00	85.8%
39-10 · Copy Machines	0.00	0.00	0.0%
39-12 · Mailing Equipment	755.73	2,160.00	35.0%
39-15 · Polling Places \$40.00/pct	3,895.00	2,200.00	177.0%
39-16 · Storage	0.00	100.00	0.0%
39-20 · Office Space	59,724.27	64,000.00	93.3%
39-21 · Meetings / Display Space	0.00	250.00	0.0%
39-50 · Equipment - Other	959.96	250.00	384.0%
39-99 · Other (taxes/contingency)	8,740.66	20,000.00	43.7%
<b>Total 39-00 · Rentals / Leases</b>	<b>74,933.59</b>	<b>89,960.00</b>	<b>83.3%</b>
<b>40-00 · Insurance - 1</b>			
40-40 · Liability Insurance	326.82	1,500.00	21.8%
40-41 · ATCAR	960.31	2,000.00	48.0%
40-00 · Insurance - 1 - Other	0.00	0.00	0.0%
<b>Total 40-00 · Insurance - 1</b>	<b>1,287.13</b>	<b>3,500.00</b>	<b>36.8%</b>
<b>42-00 · Travel &amp; Professional Dvlpmt</b>			
42-01 · Education / Training	2,932.33	5,000.00	58.6%
42-03 · Travel / Meetings	98.90	2,000.00	4.9%
42-05 · Conferences / Seminars	5,477.38	8,000.00	68.5%
42-07 · Mileage	516.16	1,500.00	34.4%
42-40 · Ed/Training - Election Judges	119.95	3,500.00	3.4%
<b>Total 42-00 · Travel &amp; Professional Dvlpmt</b>	<b>9,144.72</b>	<b>20,000.00</b>	<b>45.7%</b>
<b>43-00 · Insurance</b>			
43-02 · Insurance Premium	326.82	6,000.00	5.4%
43-09 · Insurance - Notary	30.00	300.00	10.0%
43-15 · Insurance - Bonding	540.00	500.00	108.0%
43-00 · Insurance - Other	0.00	0.00	0.0%
<b>Total 43-00 · Insurance</b>	<b>896.82</b>	<b>6,800.00</b>	<b>13.2%</b>
<b>44-00 · Communication Charges</b>			
44-01 · Telephone	0.00	2,000.00	0.0%
44-04 · Telephone - Mobile	0.00	200.00	0.0%
44-09 · Fee - Internet Access	9,482.01	14,000.00	67.7%
<b>Total 44-00 · Communication Charges</b>	<b>9,482.01</b>	<b>16,200.00</b>	<b>58.5%</b>

# Aurora Election Commission Budget vs. Actual January through December 2013

	Jan - Dec 13	Budget	% of Budget
<b>45-00 · Other Services &amp; Charges</b>			
45-01 · Dues	1,735.00	2,000.00	86.8%
45-02 · Subscriptions	424.40	500.00	84.9%
45-03 · Postage	24,729.13	25,000.00	98.9%
45-04 · UPS / Fed Ex	0.00	100.00	0.0%
45-07 · Copier Costs	0.00	2,000.00	0.0%
45-12 · Advertising / Publication	44,343.38	20,000.00	221.7%
45-18 · Promo Materials / Services	0.00	500.00	0.0%
45-22 · Notary Registration / Stamp	0.00	250.00	0.0%
45-23 · Copying Services	0.00	100.00	0.0%
45-32 · Licenses / Permits	1,500.00	100.00	1,500.0%
45-92 · Election Comm. Oper Costs	0.00	0.00	0.0%
45-99 · Other	0.00	100.00	0.0%
45-00 · Other Services & Charges - Other	1,377.73		
<b>Total 45-00 · Other Services &amp; Charges</b>	<b>74,109.64</b>	<b>50,650.00</b>	<b>146.3%</b>
<b>61-00 · Supplies - General</b>			
61-01 · Office - Direct	2,708.83	0.00	100.0%
61-02 · Office - Central Stores	0.00	0.00	0.0%
61-09 · Custom Printing	8,097.86	10,000.00	81.0%
61-10 · Books / Periodicals / Videos	205.92	500.00	41.2%
61-11 · Photographic	0.00	0.00	0.0%
61-35 · Election	156,013.73	112,500.00	138.7%
61-36 · Voting Equipment	23,510.00	15,000.00	156.7%
61-40 · Expendable Tools / Equipment	398.90	5,000.00	8.0%
61-41 · Furniture / Fixtures	0.00	300.00	0.0%
61-78 · Bottled Water	0.00	0.00	0.0%
61-79 · Coffee	0.00	0.00	0.0%
61-80 · Other	2,417.85	5,000.00	48.4%
61-00 · Supplies - General - Other	0.00	0.00	0.0%
<b>Total 61-00 · Supplies - General</b>	<b>193,353.09</b>	<b>148,300.00</b>	<b>130.4%</b>
<b>62-00 · Supplies - Energy</b>			
62-01 · Natural Gas	3,358.46	5,000.00	67.2%
62-04 · Electricity	3,355.25	7,000.00	47.9%
62-00 · Supplies - Energy - Other	0.00	0.00	0.0%
<b>Total 62-00 · Supplies - Energy</b>	<b>6,713.71</b>	<b>12,000.00</b>	<b>55.9%</b>
<b>63-00 · Supplies - Mach/Equip</b>			
63-02 · Equipment - Copy Machines	0.00	0.00	0.0%
63-99 · Other	0.00	500.00	0.0%
<b>Total 63-00 · Supplies - Mach/Equip</b>	<b>0.00</b>	<b>500.00</b>	<b>0.0%</b>



**Aurora Election Commission**  
**Budget vs. Actual**  
 January through December 2013

	Jan - Dec 13	Budget	% of Budget
64-00 - Supplies - Computer	0.00	0.00	0.0%
64-01 - Paper - Stock	0.00	0.00	0.0%
64-12 - Computers	0.00	1,000.00	0.0%
64-22 - Imaging Equipment / Systems	0.00	0.00	0.0%
64-00 - Supplies - Computer - Other	0.00	1,000.00	0.0%
<b>Total 64-00 - Supplies - Computer</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
65-00 - Supplies - Repairs / Maint.	0.00	1,000.00	0.0%
65-02 - Equipment - Non-Licensed	0.00	2,350.00	0.0%
65-05 - Buildings & Grounds	0.00	500.00	0.0%
65-13 - Equipment - Telephone	0.00	100.00	0.0%
65-15 - Equipment - Copier/Fax	0.00	3,950.00	0.0%
<b>Total 65-00 - Supplies - Repairs / Maint.</b>	<b>0.00</b>	<b>3,950.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>725,451.16</b>	<b>740,310.00</b>	<b>98.0%</b>
<b>Net Income</b>	<b>-360,177.88</b>	<b>0.00</b>	<b>100.0%</b>

**Aurora Election Commission**  
**Budget vs. Actual**  
 January through December 2014

Expense	Jan - Dec 14	Budget	% of Budget
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	1,922.50	30,000.00	6.4%
10-06 · Part-Time / Regular	7,297.50	45,000.00	16.2%
10-07 · Part-Time/Seasonal (early E.J.)	750.00	21,000.00	3.6%
10-08 · Contract Employees	0.00	25,000.00	0.0%
10-09 · Part-Time / Temporary	0.00	25,320.00	0.0%
10-17 · Election Judges			
10-17-2 · E2 - Certified	0.00		
10-17 · Election Judges - Other	0.00	110,820.00	0.0%
<b>Total 10-17 · Election Judges</b>	<b>0.00</b>	<b>110,820.00</b>	<b>0.0%</b>
10-30 · PW - Paid No Work Office Closed	185.00		
10-31 · Overtime / Regular	0.00	1,500.00	0.0%
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00	0.0%
10-52 · Supplement - Other	0.00	1,000.00	0.0%
10-00 · Payroll Expenses - Other	315.00		
<b>Total 10-00 · Payroll Expenses</b>	<b>10,470.00</b>	<b>261,640.00</b>	<b>4.0%</b>
20-00 · Employee Benefits			
20-10 · FICA / Social Security	649.16	8,000.00	8.1%
20-11 · FICA / Medicare	151.81	2,000.00	7.6%
20-37 · Unemployment Taxes	120.45		
20-39 · Insurance / WC - Year End Adj.	0.00	3,000.00	0.0%
<b>Total 20-00 · Employee Benefits</b>	<b>921.42</b>	<b>13,000.00</b>	<b>7.1%</b>
32-00 · Professional Fees			
32-01 · Legal	0.00	65,000.00	0.0%
32-05 · Audit	0.00	8,000.00	0.0%
32-36 · Technical Assistance	0.00	500.00	0.0%
32-41 · Court Reporter	0.00	900.00	0.0%
32-99 · Other (acct)	0.00	3,000.00	0.0%
<b>Total 32-00 · Professional Fees</b>	<b>0.00</b>	<b>77,400.00</b>	<b>0.0%</b>
34-00 · Utility Services			
34-01 · Water	0.00	1,000.00	0.0%
34-02 · Sewerage	0.00	1,000.00	0.0%
<b>Total 34-00 · Utility Services</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>
36-00 · Cleaning Service			
36-03 · Janitorial	0.00	3,600.00	0.0%
36-99 · Other	186.20	500.00	37.2%
<b>Total 36-00 · Cleaning Service</b>	<b>186.20</b>	<b>4,100.00</b>	<b>4.5%</b>

# Aurora Election Commission Budget vs. Actual January through December 2014

	Jan - Dec 14	Budget	% of Budget
<b>38-00 - Repairs &amp; Maintenance Services</b>			
38-02 · Equipment / Non-Licensed	0.00	1,500.00	0.0%
38-05 · Building & Grounds	25.00	2,000.00	1.3%
38-08 · Computer	0.00	2,000.00	0.0%
38-11 · Computer - Software	14,094.00	56,000.00	25.2%
38-15 · Equipment - Copier	75.00	750.00	10.0%
38-40 · Insect Control	0.00	100.00	0.0%
38-41 · Alarm Service Fees	142.71	600.00	23.8%
<b>Total 38-00 · Repairs &amp; Maintenance Services</b>	<b>14,336.71</b>	<b>62,950.00</b>	<b>22.8%</b>
<b>39-00 · Rentals / Leases</b>			
39-03 · Autos / Vans / Trucks	0.00	1,200.00	0.0%
39-12 · Mailing Equipment	180.00	1,800.00	10.0%
39-15 · Polling Places \$40.00/pct	0.00	4,000.00	0.0%
39-16 · Storage	0.00	100.00	0.0%
39-20 · Office Space	5,166.00	64,000.00	8.1%
39-21 · Meetings / Display Space	0.00	250.00	0.0%
39-50 · Equipment - Other	0.00	250.00	0.0%
39-99 · Other (taxes/contingency)	810.16	20,000.00	4.1%
<b>Total 39-00 · Rentals / Leases</b>	<b>6,156.16</b>	<b>91,600.00</b>	<b>6.7%</b>
<b>40-00 · Insurance - 1</b>			
40-40 · Liability Insurance	0.00	1,500.00	0.0%
40-41 · ATCAR	176.82	3,500.00	5.1%
<b>Total 40-00 · Insurance - 1</b>	<b>176.82</b>	<b>5,000.00</b>	<b>3.5%</b>
<b>42-00 · Travel &amp; Professional Dvlpmt</b>			
42-01 · Education / Training	1,469.15	5,000.00	29.4%
42-03 · Travel / Meetings	0.00	2,000.00	0.0%
42-05 · Conferences / Seminars	0.00	8,000.00	0.0%
42-07 · Mileage	0.00	1,500.00	0.0%
42-40 · Ed/Training - Election Judges	0.00	3,500.00	0.0%
<b>Total 42-00 · Travel &amp; Professional Dvlpmt</b>	<b>1,469.15</b>	<b>20,000.00</b>	<b>7.3%</b>
<b>43-00 · Insurance</b>			
43-02 · Insurance Premium	0.00	3,000.00	0.0%
43-09 · Insurance - Notary	0.00	300.00	0.0%
43-15 · Insurance - Bonding	0.00	400.00	0.0%
<b>Total 43-00 · Insurance</b>	<b>0.00</b>	<b>3,700.00</b>	<b>0.0%</b>
<b>44-00 · Communication Charges</b>			
44-01 · Telephone	0.00	1,000.00	0.0%
44-04 · Telephone - Mobile	0.00	200.00	0.0%
44-09 · Fee - Internet Access	852.98	14,000.00	6.1%
<b>Total 44-00 · Communication Charges</b>	<b>852.98</b>	<b>15,200.00</b>	<b>5.6%</b>

# Aurora Election Commission Budget vs. Actual January through December 2014

	Jan - Dec 14	Budget	% of Budget
<b>45-00 - Other Services &amp; Charges</b>			
45-01 - Dues	1,295.00	2,000.00	64.8%
45-02 - Subscriptions	0.00	500.00	0.0%
45-03 - Postage	0.00	25,000.00	0.0%
45-04 - UPS / Fed Ex	0.00	100.00	0.0%
45-07 - Copier Costs	0.00	1,000.00	0.0%
45-12 - Advertising / Publication	135.00	30,000.00	0.5%
45-18 - Promo Materials / Services	0.00	150.00	0.0%
45-22 - Notary Registration / Stamp	0.00	100.00	0.0%
45-23 - Copying Services	0.00	100.00	0.0%
45-32 - Licenses / Permits	0.00	100.00	0.0%
45-99 - Other	0.00	100.00	0.0%
<b>Total 45-00 - Other Services &amp; Charges</b>	<b>1,430.00</b>	<b>59,150.00</b>	<b>2.4%</b>
<b>61-00 - Supplies - General</b>			
61-01 - Office - Direct	0.00	2,500.00	0.0%
61-09 - Custom Printing	986.05	10,000.00	9.9%
61-10 - Books / Periodicals / Videos	0.00	500.00	0.0%
61-35 - Election	28,920.00	112,500.00	25.7%
61-36 - Voting Equipment	0.00	15,000.00	0.0%
61-40 - Expendable Tools / Equipment	0.00	6,000.00	0.0%
61-41 - Furniture / Fixtures	0.00	100.00	0.0%
61-80 - Other	930.10	5,000.00	18.6%
<b>Total 61-00 - Supplies - General</b>	<b>30,836.15</b>	<b>151,600.00</b>	<b>20.3%</b>
<b>62-00 - Supplies - Energy</b>			
62-01 - Natural Gas	355.68	3,000.00	11.9%
62-04 - Electricity	296.40	5,000.00	5.9%
<b>Total 62-00 - Supplies - Energy</b>	<b>652.08</b>	<b>8,000.00</b>	<b>8.2%</b>
<b>63-00 - Supplies - Mach/Equip</b>			
63-99 - Other	0.00	500.00	0.0%
<b>Total 63-00 - Supplies - Mach/Equip</b>	<b>0.00</b>	<b>500.00</b>	<b>0.0%</b>
<b>64-00 - Supplies - Computer</b>			
64-22 - Imaging Equipment / Systems	0.00	1,000.00	0.0%
<b>Total 64-00 - Supplies - Computer</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>65-00 - Supplies - Repairs / Maint.</b>			
65-02 - Equipment - Non-Licensed	0.00	1,000.00	0.0%
65-05 - Buildings & Grounds	179.90	2,350.00	7.7%

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Accrual Basis

**Aurora Election Commission**  
**Budget vs. Actual**  
 January through December 2014

	Jan - Dec 14	Budget	% of Budget
65-13 · Equipment - Telephone	0.00	500.00	0.0%
65-15 · Equipment - Copier/Fax	0.00	100.00	0.0%
<b>Total 65-00 · Supplies - Repairs / Maint.</b>	<b>179.90</b>	<b>3,950.00</b>	<b>4.6%</b>
<b>Total Expense</b>	<b>67,667.57</b>	<b>780,790.00</b>	<b>8.7%</b>
<b>Net Income</b>	<b>-67,667.57</b>	<b>-780,790.00</b>	<b>8.7%</b>

**Aurora Election Commission**  
**Profit & Loss Budget vs. Actual**  
**January through December 2013**

	Jan - Dec 13	Budget
<b>Income</b>		
15-00 · Income		
15-01 · City of Aurora	364,615.36	740,310.00
<b>Total 15-00 · Income</b>	<b>364,615.36</b>	<b>740,310.00</b>
15-19 · state of Illinois - grant/reimb	0.00	0.00
20-001 · accts receivable - Election jud	0.00	0.00
20-002 · Sale of Voter List, Information	332.05	0.00
20-003 · Sale of Maps	242.50	0.00
20-004 · Miscellaneous Income	23.10	0.00
24-001 · US Treasury Interest	0.00	0.00
25-001 · Savings Account Interest	60.27	0.00
<b>Total Income</b>	<b>365,273.28</b>	<b>740,310.00</b>
<b>Cost of Goods Sold</b>		
50000 · Cost of Goods Sold	0.00	0.00
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>365,273.28</b>	<b>740,310.00</b>
<b>Expense</b>		
10-00 · Payroll Expenses		
10-01 · Full-Time / Regular	1,947.50	20,000.00
10-06 · Part-Time / Regular	70,750.00	45,000.00
10-07 · Part-Time/Seasonal (early E.J.)	32,120.00	21,000.00
10-08 · Contract Employees	10,000.50	30,000.00
10-09 · Part-Time / Temporary	2,572.50	10,000.00
10-17 · Election Judges		
10-17-1 · E1 - Non Certified	3,730.00	
10-17-2 · E2 - Certified	70,880.00	
10-17-3 · E3 - Nursing Home	1,600.00	
10-17-4 · E4 - Processing	1,000.00	
10-17 · Election Judges - Other	670.00	92,000.00
<b>Total 10-17 · Election Judges</b>	<b>77,880.00</b>	<b>92,000.00</b>
10-31 · Overtime / Regular	607.50	1,500.00
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00
10-52 · Supplement - Other	0.00	1,000.00
10-70 · Longevity Pay	0.00	0.00
10-00 · Payroll Expenses - Other	0.00	
<b>Total 10-00 · Payroll Expenses</b>	<b>195,878.00</b>	<b>222,500.00</b>
20-00 · Employee Benefits		
20-10 · FICA / Social Security	8,807.03	8,000.00
20-11 · FICA / Medicare	1,565.97	2,000.00
20-12 · Pension / IMRF	0.00	3,000.00
20-37 · Unemployment Taxes	1,297.94	
<b>Total 20-00 · Employee Benefits</b>	<b>11,670.94</b>	<b>13,000.00</b>
25-00 · Bank Fees		
25-02 · Stop Payment Charge	434.35	
25-03 · Over Check-Limit Fee	91.00	
25-05 · bank Fee	195.00	
25-00 · Bank Fees - Other	-10.00	
<b>Total 25-00 · Bank Fees</b>	<b>710.35</b>	
32-00 · Professional Fees		
32-01 · Legal	67,313.76	65,000.00
32-05 · Audit	8,000.00	8,000.00
32-36 · Technical Assistance	1,906.25	500.00
32-41 · Court Reporter	0.00	900.00
32-99 · Other (acct)	1,250.00	5,000.00
<b>Total 32-00 · Professional Fees</b>	<b>78,470.01</b>	<b>79,400.00</b>

**Aurora Election Commission**  
**Profit & Loss Budget vs. Actual**  
 January through December 2013

	Jan - Dec 13	Budget
<b>34-00 · Utility Services</b>		
34-01 · Water	385.30	2,000.00
34-02 · Sewerage	75.00	2,000.00
34-00 · Utility Services - Other	0.00	0.00
<b>Total 34-00 · Utility Services</b>	<b>460.30</b>	<b>4,000.00</b>
<b>36-00 · Cleaning Service</b>		
36-03 · Janitorial	2,400.00	500.00
36-99 · Other	1,987.16	0.00
36-00 · Cleaning Service - Other	0.00	3,600.00
<b>Total 36-00 · Cleaning Service</b>	<b>4,387.16</b>	<b>4,100.00</b>
<b>38-00 · Repairs &amp; Maintenance Services</b>		
38-02 · Equipment / Non-Licensed	0.00	1,000.00
38-05 · Building & Grounds	1,945.37	1,000.00
38-08 · Computer	1,093.75	5,000.00
38-11 · Computer - Software	58,952.99	56,000.00
38-13 · Equipment - Telephone	0.00	0.00
38-15 · Equipment - Copier	1,399.11	750.00
38-40 · Insect Control	0.00	100.00
38-41 · Alarm Service Fees	562.47	600.00
<b>Total 38-00 · Repairs &amp; Maintenance Services</b>	<b>63,953.69</b>	<b>64,450.00</b>
<b>39-00 · Rentals / Leases</b>		
39-03 · Autos / Vans / Trucks	857.97	1,000.00
39-10 · Copy Machines	0.00	0.00
39-12 · Mailing Equipment	755.73	2,160.00
39-15 · Polling Places \$40.00/pct	3,895.00	2,200.00
39-16 · Storage	0.00	100.00
39-20 · Office Space	59,724.27	64,000.00
39-21 · Meetings / Display Space	0.00	250.00
39-50 · Equipment - Other	959.96	250.00
39-99 · Other (taxes/contingency)	8,740.66	20,000.00
<b>Total 39-00 · Rentals / Leases</b>	<b>74,933.59</b>	<b>89,960.00</b>
<b>40-00 · Insurance - 1</b>		
40-40 · Liability Insurance	326.82	1,500.00
40-41 · ATCAR	960.31	2,000.00
40-00 · Insurance - 1 - Other	0.00	0.00
<b>Total 40-00 · Insurance - 1</b>	<b>1,287.13</b>	<b>3,500.00</b>
<b>42-00 · Travel &amp; Professional Dvlpmt</b>		
42-01 · Education / Training	2,932.33	5,000.00
42-03 · Travel / Meetings	98.90	2,000.00
42-05 · Conferences / Seminars	5,477.38	8,000.00
42-07 · Mileage	516.16	1,500.00
42-40 · Ed/Training - Election Judges	119.95	3,500.00
<b>Total 42-00 · Travel &amp; Professional Dvlpmt</b>	<b>9,144.72</b>	<b>20,000.00</b>
<b>43-00 · Insurance</b>		
43-02 · Insurance Premium	326.82	6,000.00
43-09 · Insurance - Notary	30.00	300.00
43-15 · Insurance - Bonding	540.00	500.00
43-00 · Insurance - Other	0.00	0.00
<b>Total 43-00 · Insurance</b>	<b>896.82</b>	<b>6,800.00</b>
<b>44-00 · Communication Charges</b>		
44-01 · Telephone	0.00	2,000.00
44-04 · Telephone - Mobile	0.00	200.00
44-09 · Fee - Internet Access	9,482.01	14,000.00
<b>Total 44-00 · Communication Charges</b>	<b>9,482.01</b>	<b>16,200.00</b>

**Aurora Election Commission**  
**Profit & Loss Budget vs. Actual**  
**January through December 2013**

	Jan - Dec 13	Budget
<b>45-00 · Other Services &amp; Charges</b>		
45-01 · Dues	1,735.00	2,000.00
45-02 · Subscriptions	424.40	500.00
45-03 · Postage	24,729.13	25,000.00
45-04 · UPS / Fed Ex	0.00	100.00
45-07 · Copier Costs	0.00	2,000.00
45-12 · Advertising / Publication	44,343.38	20,000.00
45-18 · Promo Materials / Services	0.00	500.00
45-22 · Notary Registration / Stamp	0.00	250.00
45-23 · Copying Services	0.00	100.00
45-32 · Licenses / Permits	1,500.00	100.00
45-92 · Election Comm. Oper Costs	0.00	0.00
45-99 · Other	0.00	100.00
45-00 · Other Services & Charges - Other	1,377.73	
<b>Total 45-00 · Other Services &amp; Charges</b>	<b>74,109.64</b>	<b>50,650.00</b>
<b>61-00 · Supplies - General</b>		
61-01 · Office - Direct	2,708.83	0.00
61-02 · Office - Central Stores	0.00	0.00
61-09 · Custom Printing	8,097.86	10,000.00
61-10 · Books / Periodicals / Videos	205.92	500.00
61-11 · Photographic	0.00	0.00
61-35 · Election	156,013.73	112,500.00
61-36 · Voting Equipment	23,510.00	15,000.00
61-40 · Expendable Tools / Equipment	398.90	5,000.00
61-41 · Furniture / Fixtures	0.00	300.00
61-78 · Bottled Water	0.00	0.00
61-79 · Coffee	0.00	0.00
61-80 · Other	2,417.85	5,000.00
61-00 · Supplies - General - Other	0.00	0.00
<b>Total 61-00 · Supplies - General</b>	<b>193,353.09</b>	<b>148,300.00</b>
<b>62-00 · Supplies - Energy</b>		
62-01 · Natural Gas	3,358.46	5,000.00
62-04 · Electricity	3,355.25	7,000.00
62-00 · Supplies - Energy - Other	0.00	0.00
<b>Total 62-00 · Supplies - Energy</b>	<b>6,713.71</b>	<b>12,000.00</b>
<b>63-00 · Supplies - Mach/Equip</b>		
63-02 · Equipment - Copy Machines	0.00	0.00
63-99 · Other	0.00	500.00
<b>Total 63-00 · Supplies - Mach/Equip</b>	<b>0.00</b>	<b>500.00</b>
<b>64-00 · Supplies - Computer</b>		
64-01 · Paper - Stock	0.00	0.00
64-12 · Computers	0.00	0.00
64-22 · Imaging Equipment / Systems	0.00	1,000.00
64-00 · Supplies - Computer - Other	0.00	0.00
<b>Total 64-00 · Supplies - Computer</b>	<b>0.00</b>	<b>1,000.00</b>
<b>65-00 · Supplies - Repairs / Maint.</b>		
65-02 · Equipment - Non-Licensed	0.00	1,000.00
65-05 · Buildings & Grounds	0.00	2,350.00
65-13 · Equipment - Telephone	0.00	500.00
65-15 · Equipment - Copier/Fax	0.00	100.00
<b>Total 65-00 · Supplies - Repairs / Maint.</b>	<b>0.00</b>	<b>3,950.00</b>
<b>Total Expense</b>	<b>725,451.16</b>	<b>740,310.00</b>
<b>Net Income</b>	<b>-360,177.88</b>	<b>0.00</b>



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**Aurora Election Commission  
Bill Payments for All Vendors  
December 2013**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
<b>Dec 13</b>				
batteries Plus /ed	Bill Pmt -Check	6070	12/19/2013	3,256.90
Bond, Dickson & As...	Bill Pmt -Check	6071	12/19/2013	6,323.10
Comcast Phone LLC	Bill Pmt -Check	6072	12/19/2013	858.99
Fechner, Linda M	Bill Pmt -Check	6073	12/19/2013	934.08
Liberty Systems, LLC	Bill Pmt -Check	6074	12/19/2013	1,687.50
M.J.M. Medina Maint...	Bill Pmt -Check	6075	12/19/2013	300.00
New Song Church	Bill Pmt -Check	6076	12/19/2013	100.00
Realtor Association ...	Bill Pmt -Check	6077	12/19/2013	1,760.86
Bruce Harris & Asso...	Bill Pmt -Check	6078	12/30/2013	400.00
cna surety	Bill Pmt -Check	6079	12/30/2013	30.00
Comcast Phone LLC	Bill Pmt -Check	6080	12/30/2013	855.29
Pitney Bowes	Bill Pmt -Check	6081	12/30/2013	529.13
Realtor Association ...	Bill Pmt -Check	6082	12/30/2013	5,166.00
batteries Plus /ed	Bill Pmt -Check	6083	12/30/2013	2,578.30
<b>Dec 13</b>				<b>24,780.15</b>

**Aurora Election Commission  
Bills for All Vendors  
All Transactions**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Due Date</u>	<u>Aging</u>	<u>Amount</u>	<u>Open Balance</u>
ADT Security Services	Bill	s3000...	01/31/2014	01/29/2014		142.71	142.71
AECOI	Bill	2014 ...	01/01/2014	01/30/2014		750.00	750.00
Aurora Fastprint	Bill	8398	01/21/2014	02/05/2014		391.83	391.83
Aurora Fastprint	Bill	8492	01/29/2014	02/13/2014		594.22	594.22
Bond, Dickson & As...	Bill	14034	12/31/2013	01/29/2014		8,242.10	8,242.10
Bruce Harris & Asso...	Bill	75075	12/31/2013	01/30/2014		400.00	400.00
Clerks/Recorders As...	Bill	2014d...	01/01/2014	01/11/2014	18	200.00	200.00
Comcast Phone LLC	Bill	43575...	02/01/2014	01/30/2014		852.98	852.98
Fechner, Linda M	Bill	jan20...	01/15/2014	01/25/2014	4	1,469.15	1,469.15
I.A.C.C.R.	Bill	dues2...	01/08/2014	01/30/2014		345.00	345.00
I.A.C.R.E.O.T.	Bill	icecce...	12/31/2013	12/31/2013	29	50.00	50.00
Illinois dept. of emplo...	Bill	4th qtr...	12/31/2013	01/10/2014	19	75.01	75.01
Janco Supply, Inc.	Bill	b1185...	01/09/2014	01/24/2014	5	424.94	424.94
Johnson, Harkness ...	Bill	4thqtr...	12/30/2013	01/30/2014		325.00	325.00
KKC Imaging Systems	Bill	53570	01/14/2014	01/29/2014		75.00	75.00
Liberty Systems, LLC	Bill	2014g...	01/01/2014	01/30/2014		28,920.00	14,460.00
M.J.M. Medina Maint...	Bill	dec20...	12/31/2013	01/30/2014		300.00	300.00
Moss Jr., Richard W.	Bill	dec20...	12/31/2013	01/29/2014		178.00	178.00
old second	Bill	2477 ...	01/09/2014	01/29/2014		84.90	84.90
Pitney Bowes	Bill	429513	01/01/2014	01/11/2014	18	180.00	180.00
Premier Election Sol...	Bill	864386	01/01/2014	01/30/2014		14,094.00	14,094.00
Realtor Association ...	Bill	feb20...	01/31/2014	01/29/2014		5,166.00	5,166.00
Realtor Association ...	Bill	373796	01/03/2014	01/29/2014		1,759.06	1,759.06
The Office Works, Inc.	Credit	229791	01/21/2014			-4.59	-4.59
The Office Works, Inc.	Bill	229578	01/17/2014	01/30/2014		349.74	349.74
The Office Works, Inc.	Bill	229374	01/15/2014	01/30/2014		10.31	10.31
The Office Works, Inc.	Bill	229352	01/09/2014	01/30/2014		20.49	20.49
The Office Works, Inc.	Bill	229323	01/09/2014	01/30/2014		21.96	21.96
The Office Works, Inc.	Bill	229312	01/08/2014	01/30/2014		278.45	278.45
Una Voz Newspaper	Bill	7168	01/24/2014	01/30/2014		135.00	135.00
United States Treas...	Bill	4qtr20...	12/31/2013	01/10/2014	19	102.67	102.67
Van's Lock & Key Se...	Bill	45429	01/23/2014	01/30/2014		15.00	15.00
<b>Total</b>						<b>65,948.93</b>	<b>51,488.93</b>