

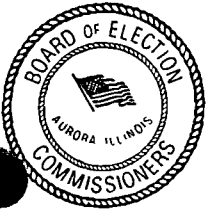
AGENDA
BOARD OF ELECTIONS COMMISSIONERS

June 18, 2014

5:00 P.M.

Regular Meeting

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment (Limit: 3 minutes per person)
5. **Approval of Minutes**
 - A. Regular Meeting, May 28, 2014
6. **Approval and Place on File Bank Statement(s)**
 - A. Payroll
 - B. Checking
 - C. Savings Account (quarterly)
 - D. Bank Card Statement
7. **Approval and Place on File - Treasurer's Report (monthly/year-to-date)**
8. **Approval of Commission Bills**
 - A. Approved Bills
 - B. Disputed Bills (if Any)
9. **Unfinished Business (Action Items)**
 - A. Legal – Federal, State Legislation Update
 - B. Marquardt Update
 - C. Election Judge Appointment Update
 - D. 2015 Consolidated Primer Training
 - E. 2014 Budget County/City split
10. **New Business (action items)**
 - A. Approval of Memorandum of Understanding between the City, County, and Commission (Resolution # 2014-01)
 - B. Resolution Approving 2014 - 09 Election Day Facilities Use Agreement For City of Aurora Facilities November 4, 2014, General Election Polling Places
 - C. Resolution 2014-10 Approving Procurement Procedures
 - D. Annual Kane County Budget Approval for FY2015
11. **Executive Session**
 - A. Review of the Official Record - Pursuant to 5 ILCS 120/2 (C) (21)
 - B. Personnel - Pursuant to 5 ILCS 120/2 (C) (1)
 - C. Pending and/or Probable Litigation - Pursuant to 5 ILCS 120/2 (C) (11)
12. **Matters to be Referred from Executive Session**
13. Adjourn to **July 30, 2014 meeting at 5:00 pm**



Board of Election Commissioners

OF THE CITY OF AURORA, ILLINOIS 60506
323 WEST GALENA BOULEVARD
TEL: 630-897-4030 – FAX: 630-897-4060
www.auroravotes.org

Commissioners:

Leah Anderson - *Chairman*
Michael McCoy - *Vice Chairman*
Lillian Perry - *Secretary*

Hon. Thomas E. Mueller
Circuit Judge
Patrick K. Bond
Legal Counsel
Linda M. Fechner
Executive Director

June 18, 2014

TO: KANE COUNTY FINANCE DEPARTMENT

FROM: Linda M. Fechner, EXECUTIVE DIRECTOR
AURORA ELECTION COMMISSION

SUBJECT: FY 2015 KANE COUNTY BUDGET

The Aurora Board of Election Commissioners approved the total budget of \$109,810.00 for FY2015 salaries. This amount is reflected in the Account 001.800.807.4000 "Wages - Aurora Election Commission".

Attached is a copy of the FY2015 Salary Schedule.

Approved by the Board of Election Commissioners



Leah Anderson, Chairman



Mike McCoy, Commissioner



Lillian Perry, Commissioner



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AURORA BOARD OF ELECTION COMMISSIONERS

SALARY SCHEDULE - PERSONNEL SERVICES

KANE COUNTY FISCAL YEAR 2015

REGULAR SALARIES & WAGES
ACCOUNT 001.800.807.4000

<u>NAME</u>	<u>2015 ANNUAL SALARY</u>
Marleah Anderson, Commissioner, Chairman	\$ 3,670.00*
Michael McCoy, Commissioner	3,670.00
Lillian Perry, Commissioner	3,670.00
Linda M. Fechner, Executive Director	58,000.00
Asst. Executive Director	<u>40,800.00</u>
TOTAL	\$ 109,810.00

*Commission voted in 2008 to have annual salaries of \$4,457.00 however, the Kane County pays an annual salary of \$3,670.00.



Board of Election Commissioners

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Lillian Perry -*Secretary*

BANK STATEMENT RECAP
June 18, 2014

Hon. Thomas E. Mueller
Circuit Judge
Patrick K. Bond
Legal Counsel
Linda M. Fechner
Executive Director

RECONCILED BALANCE AS OF 6-01-2014

CHECKING: (\$91,012.57)
PAYROLL: \$15,391.19
SAVINGS: \$120.82

SUBTOTAL: (\$75,500.56)

(CREDIT CARD BALANCE: \$0.0)

DEPOSITS: 105,263.09 COA dep 6-10-2014
PAYROLL \$6,379.11 june payrolls

SUBTOTAL \$23,383.42

JUNE PAYABLES \$20,492.68 As of 6/18/2014

Funds: 2,890.74

*Payroll Taxes are due beginning of July
Payroll check date July 4, 2014 Est amount 5,000.00
Phone bill Est. 875.00 due beginning of month

Aurora Election Commission Budget vs. Actual January through June 2014

Accrual Basis

	Jan - Jun 14	Budget	% of Budget
Income			
15-00 · Income			
15-01 · City of Aurora	378,853.34	433,250.75	87.4%
15-02 · Kane County Levy	0.00	347,539.25	0.0%
15-00 · Income - Other	0.00	0.00	0.0%
Total 15-00 · Income	378,853.34	780,790.00	48.5%
20-002 · Sale of Voter List, Information	97.45		
20-003 · Sale of Maps	9.00		
20-004 · Miscellaneous Income	164.60		
25-001 · Savings Account Interest	0.56		
Total Income	379,124.95	780,790.00	48.6%
Gross Profit	379,124.95	780,790.00	48.6%
Expense			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	6,362.50	15,000.00	42.4%
10-06 · Part-Time / Regular	28,250.00	22,500.00	125.6%
10-07 · Part-Time/Seasonal (early E.J.)	12,345.00	10,500.00	117.6%
10-08 · Contract Employees	5,325.25	12,500.02	42.6%
10-09 · Part-Time / Temporary	3,702.50	12,660.00	29.2%
10-17 · Election Judges			
10-17-1 · E1 - Non Certified	1,090.00		
10-17-2 · E2 - Certified	35,605.00		
10-17-3 · E3 - Nursing Home	905.00		
10-17-4 · E4 - Processing	450.00		
10-17 · Election Judges - Other	320.00	55,410.00	0.6%
Total 10-17 · Election Judges	38,370.00	55,410.00	69.2%
10-30 · PW - Paid No Work Office Closed	242.50		
10-31 · Overtime / Regular	232.50	750.00	31.0%
10-50 · Supplement - Vactn (Buy Back)	0.00	999.98	0.0%
10-52 · Supplement - Other	0.00	500.02	0.0%
10-00 · Payroll Expenses - Other	390.00		
Total 10-00 · Payroll Expenses	95,220.25	130,820.02	72.8%
20-00 · Employee Benefits			
20-10 · FICA / Social Security	3,194.57	3,999.98	79.9%
20-11 · FICA / Medicare	747.13	999.98	74.7%
20-37 · Unemployment Taxes	660.75		
20-39 · Insurance / WC - Year End Adj.	0.00	1,500.00	0.0%
Total 20-00 · Employee Benefits	4,602.45	6,499.96	70.8%

Aurora Election Commission Budget vs. Actual January through June 2014

Accrual Basis

	Jan - Jun 14	Budget	% of Budget
25-00 · Bank Fees			
25-02 · Stop Payment Charge	35.00		
25-03 · Over Check-Limit Fee	64.40		
Total 25-00 · Bank Fees	<u>99.40</u>		
32-00 · Professional Fees			
32-01 · Legal	45,070.83	32,499.98	138.7%
32-05 · Audit	10,000.00	3,999.98	250.0%
32-36 · Technical Assistance	0.00	249.98	0.0%
32-41 · Court Reporter	0.00	450.00	0.0%
32-99 · Other (acct)	15,325.00	1,500.00	1,021.7%
Total 32-00 · Professional Fees	<u>70,395.83</u>	<u>38,699.94</u>	<u>181.9%</u>
34-00 · Utility Services			
34-01 · Water	177.83	500.02	35.6%
34-02 · Sewerage	59.28	500.02	11.9%
Total 34-00 · Utility Services	<u>237.11</u>	<u>1,000.04</u>	<u>23.7%</u>
36-00 · Cleaning Service			
36-03 · Janitorial	1,500.00	1,800.00	83.3%
36-99 · Other	373.70	249.98	149.5%
Total 36-00 · Cleaning Service	<u>1,873.70</u>	<u>2,049.98</u>	<u>91.4%</u>
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	0.00	750.00	0.0%
38-05 · Building & Grounds	1,014.20	999.98	101.4%
38-08 · Computer	0.00	999.98	0.0%
38-11 · Computer - Software	46,918.49	27,999.98	167.6%
38-15 · Equipment - Copier	1,070.28	375.00	285.4%
38-40 · Insect Control	0.00	50.02	0.0%
38-41 · Alarm Service Fees	285.42	300.00	95.1%
Total 38-00 · Repairs & Maintenance Services	<u>49,288.39</u>	<u>31,474.96</u>	<u>156.6%</u>
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	496.50	600.00	82.8%
39-12 · Mailing Equipment	360.00	900.00	40.0%
39-15 · Polling Places \$40.00/pct	2,087.50	2,000.02	104.4%
39-16 · Storage	0.00	50.02	0.0%
39-20 · Office Space	36,162.00	32,000.02	113.0%
39-21 · Meetings / Display Space	0.00	125.02	0.0%
39-50 · Equipment - Other	0.00	125.02	0.0%
39-99 · Other (taxes/contingency)	5,287.00	9,999.98	52.9%
Total 39-00 · Rentals / Leases	<u>44,393.00</u>	<u>45,800.08</u>	<u>96.9%</u>

Aurora Election Commission
Budget vs. Actual
 January through June 2014

Accrual Basis

	Jan - Jun 14	Budget	% of Budget
40-00 · Insurance - 1			
40-40 · Liability Insurance	0.00	750.00	0.0%
40-41 · ATCAR	1,007.28	1,749.98	57.6%
Total 40-00 · Insurance - 1	1,007.28	2,499.98	40.3%
42-00 · Travel & Professional Dvlpmt			
42-01 · Education / Training	2,627.15	2,499.98	105.1%
42-03 · Travel / Meetings	37.00	999.98	3.7%
42-05 · Conferences / Seminars	1,844.77	3,999.98	46.1%
42-07 · Mileage	100.00	750.00	13.3%
42-40 · Ed/Training - Election Judges	1,178.30	1,749.98	67.3%
Total 42-00 · Travel & Professional Dvlpmt	5,787.22	9,999.92	57.9%
43-00 · Insurance			
43-02 · Insurance Premium	0.00	1,500.00	0.0%
43-09 · Insurance - Notary	0.00	150.00	0.0%
43-15 · Insurance - Bonding	0.00	200.02	0.0%
Total 43-00 · Insurance	0.00	1,850.02	0.0%
44-00 · Communication Charges			
44-01 · Telephone	0.00	500.02	0.0%
44-04 · Telephone - Mobile	0.00	99.98	0.0%
44-09 · Fee - Internet Access	4,335.25	6,999.98	61.9%
Total 44-00 · Communication Charges	4,335.25	7,599.98	57.0%
45-00 · Other Services & Charges			
45-01 · Dues	1,295.00	999.98	129.5%
45-02 · Subscriptions	219.00	249.98	87.6%
45-03 · Postage	9,000.00	12,500.02	72.0%
45-04 · UPS / Fed Ex	0.00	50.02	0.0%
45-07 · Copier Costs	0.00	500.02	0.0%
45-12 · Advertising / Publication	57,780.77	15,000.00	385.2%
45-18 · Promo Materials / Services	0.00	75.00	0.0%
45-22 · Notary Registration / Stamp	0.00	50.02	0.0%
45-23 · Copying Services	0.00	50.02	0.0%
45-32 · Licenses / Permits	0.00	50.02	0.0%
45-99 · Other	0.00	50.02	0.0%
Total 45-00 · Other Services & Charges	68,294.77	29,575.10	230.9%

Aurora Election Commission

Budget vs. Actual

January through June 2014

Accrual Basis

	Jan - Jun 14	Budget	% of Budget
61-00 - Supplies - General			
61-01 - Office - Direct	0.00	1,250.02	0.0%
61-09 - Custom Printing	2,900.98	5,000.02	58.0%
61-10 - Books / Periodicals / Videos	78.00	249.98	31.2%
61-35 - Election	81,252.04	56,250.00	144.4%
61-36 - Voting Equipment	3,413.89	7,500.00	45.5%
61-40 - Expendable Tools / Equipment	598.23	3,000.00	19.9%
61-41 - Furniture / Fixtures	0.00	50.02	0.0%
61-80 - Other	2,387.43	2,499.98	95.5%
Total 61-00 - Supplies - General	90,630.57	75,800.02	119.6%
62-00 - Supplies - Energy			
62-01 - Natural Gas	3,924.34	1,500.00	261.6%
62-04 - Electricity	2,015.53	2,499.98	80.6%
Total 62-00 - Supplies - Energy	5,939.87	3,999.98	148.5%
63-00 - Supplies - Mach/Equip			
63-99 - Other	8.19	249.98	3.3%
Total 63-00 - Supplies - Mach/Equip	8.19	249.98	3.3%
64-00 - Supplies - Computer			
64-22 - Imaging Equipment / Systems	0.00	500.02	0.0%
Total 64-00 - Supplies - Computer	0.00	500.02	0.0%
65-00 - Supplies - Repairs / Maint.			
65-02 - Equipment - Non-Licensed	0.00	500.02	0.0%
65-05 - Buildings & Grounds	1,212.66	1,175.02	103.2%
65-13 - Equipment - Telephone	0.00	249.98	0.0%
65-15 - Equipment - Copier/Fax	0.00	50.02	0.0%
Total 65-00 - Supplies - Repairs / Maint.	1,212.66	1,975.04	61.4%
66900 - Reconciliation Discrepancies	0.00		
Total Expense	443,325.94	390,395.02	113.6%
Net Income	-64,200.99	390,394.98	-16.4%

Aurora Election Commission Budget vs. Actual January through December 2014

Accrual Basis

	Jan - Dec 14	Budget	% of Budget
Income			
15-00 · Income			
15-01 · City of Aurora	378,853.34	433,250.75	87.4%
15-02 · Kane County Levy	0.00	347,539.25	0.0%
15-00 · Income - Other	0.00	0.00	0.0%
Total 15-00 · Income	378,853.34	780,790.00	48.5%
20-002 · Sale of Voter List, Information	97.45		
20-003 · Sale of Maps	9.00		
20-004 · Miscellaneous Income	164.60		
25-001 · Savings Account Interest	0.56		
Total Income	379,124.95	780,790.00	48.6%
Gross Profit	379,124.95	780,790.00	48.6%
Expense			
10-00 · Payroll Expenses			
10-01 · Full-Time / Regular	6,362.50	30,000.00	21.2%
10-06 · Part-Time / Regular	28,250.00	45,000.00	62.8%
10-07 · Part-Time/Seasonal (early E.J.)	12,345.00	21,000.00	58.8%
10-08 · Contract Employees	5,325.25	25,000.00	21.3%
10-09 · Part-Time / Temporary	3,702.50	25,320.00	14.6%
10-17 · Election Judges			
10-17-1 · E1 - Non Certified	1,090.00		
10-17-2 · E2 - Certified	35,605.00		
10-17-3 · E3 - Nursing Home	905.00		
10-17-4 · E4 - Processing	450.00		
10-17 · Election Judges - Other	320.00	110,820.00	0.3%
Total 10-17 · Election Judges	38,370.00	110,820.00	34.6%
10-30 · PW - Paid No Work Office Closed	242.50		
10-31 · Overtime / Regular	232.50	1,500.00	15.5%
10-50 · Supplement - Vactn (Buy Back)	0.00	2,000.00	0.0%
10-52 · Supplement - Other	0.00	1,000.00	0.0%
10-00 · Payroll Expenses - Other	390.00		
Total 10-00 · Payroll Expenses	95,220.25	261,640.00	36.4%
20-00 · Employee Benefits			
20-10 · FICA / Social Security	3,194.57	8,000.00	39.9%
20-11 · FICA / Medicare	747.13	2,000.00	37.4%
20-37 · Unemployment Taxes	660.75		
20-39 · Insurance / WC - Year End Adj.	0.00	3,000.00	0.0%
Total 20-00 · Employee Benefits	4,602.45	13,000.00	35.4%

Aurora Election Commission
Budget vs. Actual
 January through December 2014

Accrual Basis

	Jan - Dec 14	Budget	% of Budget
25-00 · Bank Fees			
25-02 · Stop Payment Charge	35.00		
25-03 · Over Check-Limit Fee	64.40		
Total 25-00 · Bank Fees	99.40		
32-00 · Professional Fees			
32-01 · Legal	45,070.83	65,000.00	69.3%
32-05 · Audit	10,000.00	8,000.00	125.0%
32-36 · Technical Assistance	0.00	500.00	0.0%
32-41 · Court Reporter	0.00	900.00	0.0%
32-99 · Other (acct)	15,325.00	3,000.00	510.8%
Total 32-00 · Professional Fees	70,395.83	77,400.00	91.0%
34-00 · Utility Services			
34-01 · Water	177.83	1,000.00	17.8%
34-02 · Sewerage	59.28	1,000.00	5.9%
Total 34-00 · Utility Services	237.11	2,000.00	11.9%
36-00 · Cleaning Service			
36-03 · Janitorial	1,500.00	3,600.00	41.7%
36-99 · Other	373.70	500.00	74.7%
Total 36-00 · Cleaning Service	1,873.70	4,100.00	45.7%
38-00 · Repairs & Maintenance Services			
38-02 · Equipment / Non-Licensed	0.00	1,500.00	0.0%
38-05 · Building & Grounds	1,014.20	2,000.00	50.7%
38-08 · Computer	0.00	2,000.00	0.0%
38-11 · Computer - Software	46,918.49	56,000.00	83.8%
38-15 · Equipment - Copier	1,070.28	750.00	142.7%
38-40 · Insect Control	0.00	100.00	0.0%
38-41 · Alarm Service Fees	285.42	600.00	47.6%
Total 38-00 · Repairs & Maintenance Services	49,288.39	62,950.00	78.3%
39-00 · Rentals / Leases			
39-03 · Autos / Vans / Trucks	496.50	1,200.00	41.4%
39-12 · Mailing Equipment	360.00	1,800.00	20.0%
39-15 · Polling Places \$40.00/pct	2,087.50	4,000.00	52.2%
39-16 · Storage	0.00	100.00	0.0%
39-20 · Office Space	36,162.00	64,000.00	56.5%
39-21 · Meetings / Display Space	0.00	250.00	0.0%
39-50 · Equipment - Other	0.00	250.00	0.0%
39-99 · Other (taxes/contingency)	5,287.00	20,000.00	26.4%
Total 39-00 · Rentals / Leases	44,393.00	91,600.00	48.5%

Aurora Election Commission
Budget vs. Actual
 January through December 2014

Accrual Basis

	Jan - Dec 14	Budget	% of Budget
40-00 - Insurance - 1			
40-40 - Liability Insurance	0.00	1,500.00	0.0%
40-41 - ATCAR	1,007.28	3,500.00	28.8%
Total 40-00 - Insurance - 1	1,007.28	5,000.00	20.1%
42-00 - Travel & Professional Dvlpmt			
42-01 - Education / Training	2,627.15	5,000.00	52.5%
42-03 - Travel / Meetings	37.00	2,000.00	1.9%
42-05 - Conferences / Seminars	1,844.77	8,000.00	23.1%
42-07 - Mileage	100.00	1,500.00	6.7%
42-40 - Ed/Training - Election Judges	1,178.30	3,500.00	33.7%
Total 42-00 - Travel & Professional Dvlpmt	5,787.22	20,000.00	28.9%
43-00 - Insurance			
43-02 - Insurance Premium	0.00	3,000.00	0.0%
43-09 - Insurance - Notary	0.00	300.00	0.0%
43-15 - Insurance - Bonding	0.00	400.00	0.0%
Total 43-00 - Insurance	0.00	3,700.00	0.0%
44-00 - Communication Charges			
44-01 - Telephone	0.00	1,000.00	0.0%
44-04 - Telephone - Mobile	0.00	200.00	0.0%
44-09 - Fee - Internet Access	4,335.25	14,000.00	31.0%
Total 44-00 - Communication Charges	4,335.25	15,200.00	28.5%
45-00 - Other Services & Charges			
45-01 - Dues	1,295.00	2,000.00	64.8%
45-02 - Subscriptions	219.00	500.00	43.8%
45-03 - Postage	9,000.00	25,000.00	36.0%
45-04 - UPS / Fed Ex	0.00	100.00	0.0%
45-07 - Copier Costs	0.00	1,000.00	0.0%
45-12 - Advertising / Publication	57,780.77	30,000.00	192.6%
45-18 - Promo Materials / Services	0.00	150.00	0.0%
45-22 - Notary Registration / Stamp	0.00	100.00	0.0%
45-23 - Copying Services	0.00	100.00	0.0%
45-32 - Licenses / Permits	0.00	100.00	0.0%
45-99 - Other	0.00	100.00	0.0%
Total 45-00 - Other Services & Charges	68,294.77	59,150.00	115.5%

Aurora Election Commission Budget vs. Actual January through December 2014

Accrual Basis

	Jan - Dec 14	Budget	% of Budget
61-00 · Supplies - General			
61-01 · Office - Direct	0.00	2,500.00	0.0%
61-09 · Custom Printing	2,900.98	10,000.00	29.0%
61-10 · Books / Periodicals / Videos	78.00	500.00	15.6%
61-35 · Election	81,252.04	112,500.00	72.2%
61-36 · Voting Equipment	3,413.89	15,000.00	22.8%
61-40 · Expendable Tools / Equipment	598.23	6,000.00	10.0%
61-41 · Furniture / Fixtures	0.00	100.00	0.0%
61-80 · Other	2,387.43	5,000.00	47.7%
Total 61-00 · Supplies - General	90,630.57	151,600.00	59.8%
62-00 · Supplies - Energy			
62-01 · Natural Gas	3,924.34	3,000.00	130.8%
62-04 · Electricity	2,015.53	5,000.00	40.3%
Total 62-00 · Supplies - Energy	5,939.87	8,000.00	74.2%
63-00 · Supplies - Mach/Equip			
63-99 · Other	8.19	500.00	1.6%
Total 63-00 · Supplies - Mach/Equip	8.19	500.00	1.6%
64-00 · Supplies - Computer			
64-22 · Imaging Equipment / Systems	0.00	1,000.00	0.0%
Total 64-00 · Supplies - Computer	0.00	1,000.00	0.0%
65-00 · Supplies - Repairs / Maint.			
65-02 · Equipment - Non-Licensed	0.00	1,000.00	0.0%
65-05 · Buildings & Grounds	1,212.66	2,350.00	51.6%
65-13 · Equipment - Telephone	0.00	500.00	0.0%
65-15 · Equipment - Copier/Fax	0.00	100.00	0.0%
Total 65-00 · Supplies - Repairs / Maint.	1,212.66	3,950.00	30.7%
66900 · Reconciliation Discrepancies	0.00		
Total Expense	443,325.94	780,790.00	56.8%
Net Income	-64,200.99	0.00	100.0%

Aurora Election Commission
Bill Payments for All Vendors
May 2014

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
May 14				
EJ - Williams, Henry...	Bill Pmt -Check	6473	05/09/2014	145.00
Bond, Dickson & As...	Bill Pmt -Check	6474	05/30/2014	21,081.48
Bruce Harris & Asso...	Bill Pmt -Check	6475	05/30/2014	2,275.00
Comcast Phone LLC	Bill Pmt -Check	6476	05/30/2014	875.25
Election Administrati...	Bill Pmt -Check	6477	05/30/2014	219.00
Election Systems &S...	Bill Pmt -Check	6478	05/30/2014	272.26
I.A.C.R.E.O.T.	Bill Pmt -Check	6479	05/30/2014	410.00
Illinois Office Supply	Bill Pmt -Check	6480	05/30/2014	1,639.95
Interlate Systems, Inc.	Bill Pmt -Check	6481	05/30/2014	199.80
KKC Imaging Systems	Bill Pmt -Check	6482	05/30/2014	599.26
Leah Anderson	Bill Pmt -Check	6483	05/30/2014	464.77
M.J.M. Medina Maint...	Bill Pmt -Check	6484	05/30/2014	300.00
Moss Jr., Richard W.	Bill Pmt -Check	6485	05/30/2014	1,312.50
Realtor Association ...	Bill Pmt -Check	6486	05/30/2014	12,521.91
Reuland Food Service	Bill Pmt -Check	6487	05/30/2014	100.02
Robis Elections, Inc.	Bill Pmt -Check	6488	05/30/2014	17,409.00
Roger C. Marquardt ...	Bill Pmt -Check	6489	05/30/2014	6,000.00
Sun-Times Media	Bill Pmt -Check	6490	05/30/2014	23,593.57
The Office Works, Inc.	Bill Pmt -Check	6491	05/30/2014	169.98
U.S. Postal Serv (Po...	Bill Pmt -Check	6492	05/30/2014	9,000.00
VOTEC Corporation	Bill Pmt -Check	6493	05/30/2014	27,501.99
May 14				126,090.74

1:49 PM

06/18/14

**Aurora Election Commission
Bills for All Vendors
All Transactions**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Due Date</u>	<u>Aging</u>	<u>Amount</u>	<u>Open Balance</u>
Aurora Fastprint	Bill	9605	05/27/2014	06/30/2014		235.98	235.98
Bond, Dickson & As .	Bill	14237	06/05/2014	06/30/2014		7,371.69	7,371.69
Bruce Harris & Asso...	Bill	75379	06/02/2014	06/30/2014		400.00	400.00
Election Center	Bill	aug20 .	05/31/2014	06/10/2014	8	449.00	449.00
Election Center	Bill	cours...	05/31/2014	06/10/2014	8	409.00	409.00
Janco Supply, Inc.	Bill	b1182 ..	05/30/2014	06/14/2014	4	187.50	187.50
M J M. Medina Maint...	Bill	may2. .	06/02/2014	06/30/2014		300.00	300.00
Realtor Association	Bill	july2014	06/30/2014	06/30/2014		5,166.00	5,166.00
Realtor Association ...	Bill	383656	05/31/2014	06/10/2014	8	1,774.94	1,774.94
Roger C. Marquardt .	Bill	1293	06/03/2014	06/30/2014		3,000.00	3,000.00
The Office Works, Inc.	Bill	234063	06/02/2014	06/30/2014		387.49	387.49
The Office Works, Inc	Bill	234064	06/02/2014	06/30/2014		296.69	296.69
The Office Works, Inc.	Bill	234065	06/02/2014	07/02/2014		436.39	436.39
Thomson West	Bill	04148...	05/27/2014	06/06/2014	12	78.00	78.00
Total						20,492.68	20,492.68

**A RESOLUTION APPROVING AN ELECTION DAY FACILITIES USE AGREEMENT
FOR POLLING PLACES FOR THE NOVEMBER 4, 2014, GENERAL ELECTION
WITH THE CITY OF AURORA**

18 June 2014

Resolution No. 2014-09

RECITALS

WHEREAS, the Aurora Election Commission (“ELECTION COMMISSION”) is a body politic and corporate, organized and existing pursuant to the Election Code, 10 ILCS 5/1-1, *et seq.*; and

WHEREAS, the ELECTION COMMISSION is authorized and empowered, pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*, to pass resolutions for the purpose of carrying out its statutorily enumerated duties and responsibilities and those powers reasonably inferred therefrom; and

WHEREAS, the ELECTION COMMISSION is authorized and empowered, pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*, to enter into contracts for the purpose of carrying out its statutorily enumerated duties and responsibilities and those powers reasonably inferred therefrom; and

WHEREAS, the CITY OF AURORA (the “CITY”), desires to enter into an agreement to provide polling places for the November 4, 2014, General Election to the ELECTION COMMISSION at no cost; and

WHEREAS, the ELECTION COMMISSION desires to enter into an agreement to operate the said polling places for the November 4, 2014, General Election; and

WHEREAS, the ELECTION COMMISSION finds that said agreement is in the best interest of the ELECTION COMMISSION and the citizens of the DISTRICT.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Election Commission, as follows:

1. That the recitals set forth above are incorporated herein and made a part hereof.
2. That the Board of Commissioners hereby approves the Agreement with the DISTRICT which is attached hereto and incorporated herein by reference as Exhibit “A”.
3. That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. That this Resolution shall be in full force and effect from and after its passage,

approval and publication, in the manner provided for by law.

5. That the Executive Director is hereby directed to transmit a certified copy of this Resolution to the Attorney for the Election Commission at 400 S. Knoll, Unit C, Wheaton, Illinois 60187.

6. The Executive Director is hereby directed to transmit a certified copy of this Resolution to the Office of the Chief Judge of the Sixteenth Judicial Circuit, 37W777 Route 38, St. Charles, Illinois 60175.

PASSED AND APPROVED by the Board of Election Commissioners of the Aurora Election Commission this 18th day of June, 2014.

APPROVED:

BY:

Leah Anderson, Chairman

Michael McCoy, Vice Chair

Lillian Perry, Secretary

ATTEST:

BY:

Lillian Perry, Secretary

AYES: _____

NAYS: _____

ABSENT: _____

A RESOLUTION ADOPTING PROCUREMENT PROCEDURES

18 June 2014

Resolution No. 2014-10

RECITALS

WHEREAS, the Aurora Election Commission (“ELECTION COMMISSION”) is a body politic and corporate, organized and existing pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*; and

WHEREAS, the ELECTION COMMISSION is authorized and empowered, pursuant to the Illinois Election Code, 10 ILCS 5/1-1, *et seq.*, to pass resolutions for the purpose of carrying out its statutorily enumerated duties and responsibilities and those powers reasonably inferred therefrom; and

WHEREAS, the Executive Director, with the assistance of ELECTION COMMISSION legal counsel has prepared recommends adoption of the Procurement Procedures attached hereto in Exhibit “A”; and

WHEREAS, the Board of Commissioners has determined that the Procurement Procedures will aid in assuring that ELECTION COMMISSION procurement process is in accordance with the law; that taxpayer money is wisely and fairly spent; and that fairness and protection against fraud is effected while best meeting the needs of the ELECTION COMMISSION in the acquisition of goods and services; and

WHEREAS, accordingly, the Board of Commissioners finds that it is in the best interest of the ELECTION COMMISSION and the Citizens served by the ELECTION COMMISSION to adopt the Procurement Procedures attached hereto in Exhibit “A,”

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Election Commission, as follows:

1. That the recitals set forth above are incorporated herein and made a part hereof.
2. That the Board of Commissioners hereby approves and adopts the Procurement Procedures attached hereto and incorporated herein by reference as Exhibit “A”.
3. That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. That this Resolution shall be in full force and effect from and after its passage, approval and publication, in the manner provided for by law.

5. That the Executive Director is hereby directed to transmit a certified copy of this Resolution to the Attorney for the Election Commission at 400 S. Knoll, Unit C, Wheaton, Illinois 60187.

6. The Executive Director is hereby directed to transmit a certified copy of this Resolution to the Office of the Chief Judge of the Sixteenth Judicial Circuit, 37W777 Route 38, St. Charles, Illinois 60175.

PASSED AND APPROVED by the Board of Election Commissioners of the Aurora Election Commission this 18th day of June, 2014.

APPROVED:

BY:

Leah Anderson, Chairman

Mike McCoy, Vice Chair

Lillian Perry, Secretary

ATTEST:

BY:

Lillian Perry, Secretary

AYES: _____

NAYS: _____

ABSENT: _____